# MOUNT ROGERS PLANNING DISTRICT COMMISSION

TIM REEVES, Chairman
WILLIE GREENE, Vice-Chairman
BRENDA THOMPSON, Treasurer
AARON SIZEMORE, Executive Director

**1021 Terrace Drive Marion, Virginia 24354 Phone 276-783-5103 Fax 276-783-6949**


# MEMORANDUM

TO: MRPDC COMMISSION MEMBERS

FROM: AARON SIZEMORE
EXECUTIVE DIRECTOR

DATE: March 10, 2020

RE: EXECUTIVE COMMITTEE MEETING – March 5, 2020

Enclosed are the minutes of the Executive Committee meeting of the Mount Rogers Planning District Commission which was held in the MRPDC conference room at 1021 Terrace Drive, Marion, Virginia, Thursday, March 5, 2020. Should you discover any inaccuracies or have any questions, contact me within one week of receipt at 1-276-783-5103.

AS/sp AS

Enclosures

**MINUTES**
**MOUNT ROGERS PLANNING DISTRICT COMMISSION**
**EXECUTIVE COMMITTEE MEETING**
**1021 TERRACE DRIVE**
**MARION, VIRGINIA**
**March 5, 2020**
**7:00 PM**

The Executive Committee of the Mount Rogers Planning District Commission met at 7:00 pm, Thursday, March 5, 2020 at 1021 Terrace Drive, Marion, Virginia 24354.

## EXECUTIVE COMMITTEE MEMBERS PRESENT

Members of the Executive Committee present: Willie Greene, City of Galax; Cellell Dalton, Carroll County; Steven Gobble, City of Bristol; Ron Catron, City of Galax; Brenda Thompson, Bland County; Brian Vaught, Wythe County; Randy Pennington, Washington County; Karen Hodock, Bland County; and Tim Reeves, Wythe County

## EXECUTIVE COMMITTEE MEMBERS ABSENT

Roscoe Call, Steve Winesett, Josepha Thompson and Bill Shepley.

## MRPDC STAFF MEMBERS PRESENT

Members of the Mount Rogers Planning District Commission staff present: Aaron Sizemore, Executive Director; Stephanie Patton, Administrative Assistant, Scott McCoy, Loan Funds Administrator; and Brenda Hooper, Finance Director.

## CALL TO ORDER

The meeting was properly called to order by the Chairman at 7:00 p.m. A quorum was declared.

## PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

## WELCOME VISITORS

## ROLL CALL

The Commission Members identified themselves and the jurisdictions they represent.

## APPROVAL OF JANUARY 2, 2020 MINUTES

Upon a motion made by Willie Greene seconded by Steve Gobble, and unanimously carried, the minutes from the January 2, 2020 meeting were approved as presented.

**ADOPTION OF AGENDA FOR MARCH 5, 2020**

The Chairman noted there was an addendum to the agenda.

Upon a motion made by Brenda Thompson, seconded by Randy Pennington and unanimously carried, the agenda for the March 5 2020 meeting was approved as amended.

**CITIZEN'S TIME**

No citizens were present.

**OLD BUSINESS**

None

**NEW BUSINESS**

1) Tamara Anderson, Sustainability Coordinator from Virginia Department of Health, gave a short presentation to the Board about how she can assist the PDC with our grants, etc.

2) Brian Reed, Deputy Director, presented the Executive Committee with the 2020 SWVA Regional Water/Wastewater Construction Funds for approval. Upon a motion made by Cellell Dalton, seconded by Steve Gobble and unanimously carried, the Board approved them as presented.

3) **Revolving Loan Program**

   The Executive Director gave the Executive Committee an update on the status of the Revolving Loan Fund, the Intermediary Relending Programs, and the RBEG Program.

   Scott McCoy reported to the Board that the IRP loans have been requested to be consolidated due to lack of funds to repay. Craig Barbrow, USDA, should have a decision in a few months.

4) **MRPDC Financial Summary**

   The Executive Director reported on MRPDC Revenues and Expenditures thru February 29, 2020.

5) **Executive Director's Report**

The Executive Director reported on activities of the Commission. He also brought the Virginia Community Development Block Grant Program Regional Priorities as requested by staff before the Board for their

approval. Upon a motion made by Randy Pennington, seconded by Cellell Dalton and unanimously carried, the Executive Committee approved the Regional Priorities as presented.

**6) <u>Locality Updates</u>**

Willie Greene, City of Galax – Big Lots, Hobby Lobby coming

Randy Pennington, Washington County – announcement coming Monday at 9am

Steve Gobble, City of Bristol – Cabella's closed- shifted to Bass Pro. Police Department low on funds

Brian Vaught, Wythe County – upcoming announcement; Surplus store moved to Rural King building

Cellell Dalton, Carroll County - $1.5 million budget reduction

**ADJOURNMENT**

There being no further business to discuss, the meeting was properly adjourned at 7:35 pm.

Respectfully submitted,

Aaron Sizemore
Executive Director

Stephanie Patton
Administrative Assistant

**MEDIA CONTACT:**
Teresa Hamilton Hall
(540) 985-2497
tahall@aep.com

APPALACHIAN POWER
An AEP Company
BOUNDLESS ENERGY

**FOR IMMEDIATE RELEASE**

**APPALACHIAN POWER PROPOSES RATE CHANGE TO BE EFFECTIVE IN 2021**

RICHMOND, Va., March 31, 2020 – As required by Virginia law, Appalachian Power today presented the State Corporation Commission (SCC) with its first triennial rate case. If approved, the request would raise rates for its Virginia customers an average of 5 percent.

"We're aware that we are filing this application at an unprecedented time in our history," said Chris Beam, Appalachian Power president and COO, in reference to the COVID-19 pandemic. "We are required by law to make this filing now. We must follow that law, while balancing our customers' expectations of safe and reliable service. We will work with the SCC and all interested parties as this application is considered during these uncertain times."

Under the 2018 Grid Transformation and Security Act, Appalachian Power must submit a rate case filing on March 31, and the SCC is required to rule on the application by Nov. 30. If the Commission decides to grant a rate increase, it would not take effect until 2021.

The rates Appalachian Power customers currently pay for electricity were set in 2011 and are based on 2010 costs. Since then, the company has continued to maintain and improve its distribution and generation infrastructure, integrated renewables into the electric grid, complied with environmental regulations, and deployed new technology to improve reliability and communication with customers.

To address the concern customers have around bills during the winter months, the company is proposing to implement a rate discount effective December through February each year. With the new seasonal rate structure, customers with higher winter usage, such as those with electric heat, may see little or no increase, or even a decrease in their annual bills. Roughly 66 percent of Appalachian Power's low-income customers heat with electricity.

"We have made efforts in this case to not only minimize impacts to our low-income customers, but also to help industrial customers and major employers," said Beam. The filing includes a rate proposal to support economic development efforts that encourage the expansion of existing, and the recruitment of new, industry and business.

The proposed increase will vary depending on customer class and usage. If approved as requested, residential customers using 1,000 kilowatt hours (kWh) a month - whose current monthly bills are virtually the same as they were in 2010 - will see an approximate $10 increase in their monthly bill. Even with the rate change, Appalachian Power's Virginia rates would remain well below the national average.

Appalachian Power has 1 million customers in Virginia, West Virginia and Tennessee (as AEP Appalachian Power). It is part of American Electric Power, which is focused on building a smarter energy infrastructure and delivering new technologies and custom energy solutions. AEP's more than 18,000 employees operate and maintain the nation's largest electricity transmission system and more than 219,000 miles of distribution lines to efficiently deliver safe, reliable power to nearly 5.4 million customers in 11 states. AEP is also one of the nation's largest electricity producers with approximately 32,000 megawatts of diverse generating capacity, including 5,300 megawatts of renewable energy.



###

Blazing New Business Trails
CARROLL COUNTY
WWW.CARROLLCOUNTYVA.ORG

**Terry Woods**
*Animal Control Officer*

*Cellell Dalton*
*Interim Administrator*

# *Animal Control Office*

605 -1 Pine Street
Hillsville, VA 24343
276-730-3011

March 31, 2019

Animal Control received 28 animal related calls, 2 follow up calls, and 21 animals were taken into custody by animal control. Investigated 1 cat bite. 1 call of livestock out. 2 wildlife calls.

*Terry Woods*
T.L. Woods
Chief Animal Control Officer
Carroll County

(276) (730-3011) twoods@*carrollcountyv.org* (276) (730-3004) – *fax*

# VIRGINIA'S INDUSTRIAL ADVANCEMENT ALLIANCE

EXECUTIVE COMMITTEE MEETING
Thursday, March 26, 2020 – Noon
Virtual - WCC, Wytheville, Virginia

A G E N D A

I. CALL TO ORDER/WELCOME: — Eric R. Workman, Ed.D. Chairman

II. APPROVAL OF MINUTES:

- January 2020 Executive Committee Meeting

III. FINANCIAL REVIEW: — Stephen Bear Treasurer

- February Financials
- Budget Discussion

IV. EXECUTIVE DIRECTOR REPORT — Josh Lewis Executive Director

- Project Activity Report
- BRE Projects
- Smyth County Site Grant

V. NEXT MEETINGS:

- Executive Committee – Thursday May 28th (Noon) WCC
- Investor Meeting – Thursday, April 23rd (Noon) WCC
- Board Meeting - Thursday, June 25th (Noon) WCC

VI. ADJOURN.

# VIRGINIA'S INDUSTRIAL ADVANCEMENT ALLIANCE

**EXECUTIVE COMMITTEE MEETING**
**Thursday January 23, 2020 – 12:00 PM**
**Wytheville Community College**
**Wytheville, Virginia**

**MINUTES**

**MEMBERS PRESENT:**

| | |
|---|---|
| **Eric R. Workman, Ed.D. (Chairman)** | **Bland County** |
| **Keith E. Barker (Secretary)** | **Galax** |
| **Cellell Dalton** | **Carroll County** |
| **Stephen Bear (Treasurer)** | **Wythe County** |
| **Mitch Smith** | **Grayson County** |
| | |
| **Josh Lewis** | **VIAA Director** |
| **Jake Tabor** | **Business Investment Manager** |

1. **CALL TO ORDER/WELCOME:**
   Dr. Workman called the meeting to order and welcomed those present and declared a quorum present.

2. **APPROVAL OF MINUTES:**
   Minutes for the November 2019 Executive Committee meetings were included for review. Mr. Dalton made the motion to approve the minutes as presented, seconded by Mr. Bear. With no additional questions, the motion passed.

3. **FINANCIAL REVIEW:**
   - Mr. Lewis presented the financial review for the board. He asked for a motion to amend the budget to move $5,000 from the Development Costs category to the Local In State Travel account. This will allow funding to be used in a much more needed area and it is also reimbursable from the Tobacco Commission grant. Mr. Dalton made the motion and it was seconded by Mr. Smith. With no additional questions, it passed unanimously.
   - Discussion on the budget and local rates was held. There were comments on the validity of the per capita method vs. an equal share cost. After discussion Mr. Barker made the motion to approve $2 per capita as the rate for FY2021. The motion did not receive a second. After additional discussion Mr. Bear made the motion to set the rate at $1.75 per capita for localities with 10,000 or more residents and at $3 per capita for localities at less than 10,000 residents. The motion was seconded by Mr. Dalton and passed unanimously.

4. **EXECUTIVE DIRECTORS REPORT**
   - Mr. Lewis gave an overview of the Salesforce program and tracking. Mr. Lewis updated the board on our recent hire, Jake Tabor.

- Mr. Tabor gave an overview of his duties to date. He will be seeking introductions to local companies in the near future.
- VACo/VML Dinner – discussion was held on the upcoming VIAA dinner with legislators in Richmond. The dinner is on 2/6 at 6:00 at the Capital Ale House. We will meet at 9:30 that morning for legislative day at the Pocahontas Building.

5. **NEXT FULL BOARD MEETING:**
   The next meeting date was set as March 26, 2020 (Noon) for the executive committee at the WCC.

With no further business to come before the Committee, the meeting adjourned.

_____

**Eric R. Workman, Ed.D., Chairman**

_____

**Keith E. Barker, Secretary**

VIRGINIA'S INDUSTRIAL ADVANCEMENT ALLIANCE

*- Promoting the i81-i77 Crossroads -*

# BRE projects as of 3/26/2020

- Enrolled business into the VEDP Economic Gardening Program where they will receive marketing assistance from a national research firm at no cost to the company ($4500 value)
- BRE visit to TAM with CC IDA Chairman spurred conversation about broadband in Carroll County; initial conversation has resulted in coordinated effort among Carroll County, Tobacco Commission, ISP, PDC, and other partners to formalize an approach to comprehensive coverage in the county
- Assisting a business to secure a TROF payment that was due in arrears ($45,000)
- Coordinating an EDLF from the VSBFA for approximately $200,000 for an equipment purchase for a business
- Working with VDACS to assist an agribusiness that needs marketing support, industry consultation, and is a potential AFID project ($200-$300k)
- Coordinated with locality a response to resolving a stormwater issue for a business
- Working to secure a vendor to provide CAD training for a business
- Assisting company to secure a Rail Industrial Access Grant that would improve their competitiveness for a $5M+ expansion
- Helping coordinate TROF execution for an employer in preparation for an additional capital investment
- Connected employer with contacts at the Port of Virginia, Volvo, and Defense contractors
- Partnering with locality on expansion project for an anchor employer

**EXPENSE**

**Operation Expenses 2020**

| | | | |
|---|---|---|---|
| Personnel | $ | 260,000.00 | 3 Full Time Positions |
| PDC Contract | $ | 19,500.00 | 2 Part-time-Admin Ast. & Media |
| Vehicle/Milage | $ | 13,000.00 | Milage/Payment/Insurance |
| Accounting/Audit | $ | 7,000.00 | Albano |
| Web/Data Tools | $ | 13,000.00 | GIS Data/JobsEq |
| Dues/Pro Devel | $ | 5,000.00 | IEDC/Training |
| In state obligations | $ | 5,000.00 | VEDP/VEDA/Go VA/Tob |
| WCC Contract | $ | 6,000.00 | Office/Furniture/Supplies |
| Computers/Phone | $ | 4,000.00 | Computers/Phone Reimb. |
| Hospitality | $ | 5,000.00 | Meetings/Visits/Events |
| Furnishing | $ | 1,000.00 | Miscellaneous |
| **Total** | **$** | **338,500.00** | |

**Primary Marketing Expenses (Grant Only)**

| | | | |
|---|---|---|---|
| Company Visits | $ | 3,000.00 | Outreach Visits |
| Web updates | $ | 2,000.00 | Content/Landing Page |
| Lead Gen Tool | $ | 7,500.00 | FDI365 |
| Select USA | $ | 3,000.00 | Event |
| Fam Tour | $ | 1,500.00 | Event |
| VEDP Event | $ | 5,000.00 | Marketing Host |
| Site Selector Guild | $ | 5,000.00 | Events |
| Digital Advertisement | $ | 20,000.00 | Digital/Social Media Promotion |
| **Total** | **$** | **47,000.00** | |

**Secondary Marketing Expenses**

| | | |
|---|---|---|
| International Marketing | $ | 10,000.00 |
| Video Development | $ | 12,000.00 |
| Sponsorships | $ | 15,000.00 |
| Web Page Design | $ | 10,000.00 |
| **Total** | **$** | **47,000.00** |

**Total Project Expenses** **$ 432,500.00**

**INCOME**

**2020 Regional Partner Per Capita**

| | Population | | |
|---|---|---|---|
| Bland | 6561 | $ | 19,683.00 |
| Grayson | 15330 | $ | 26,827.50 |
| Carroll | 29414 | $ | 51,474.50 |
| Smyth | 29055 | $ | 58,110.00 |
| Wythe | 28650 | $ | 50,137.50 |
| Galax | 6587 | $ | 19,761.00 |
| | **Total** | **$** | **225,993.50** |

**Projected Income for Local ED Services**

| | | |
|---|---|---|
| Smyth | $ | 40,000.00 |
| Bland | $ | 10,000.00 |
| BRCEDA | $ | 70,000.00 |
| **Total** | **$** | **120,000.00** |

**Project Total Budget**

| | | | |
|---|---|---|---|
| Total Public Sector | $ | 345,993.50 | **Public Sector needs to be sufficient to cover operations |
| Total Grant Income | $ | 55,000.00 | **Grants can only be used for Marketing Purposes |
| Project Private Sector | $ | 40,000.00 | |
| **Total** | **$** | **440,993.50** | |

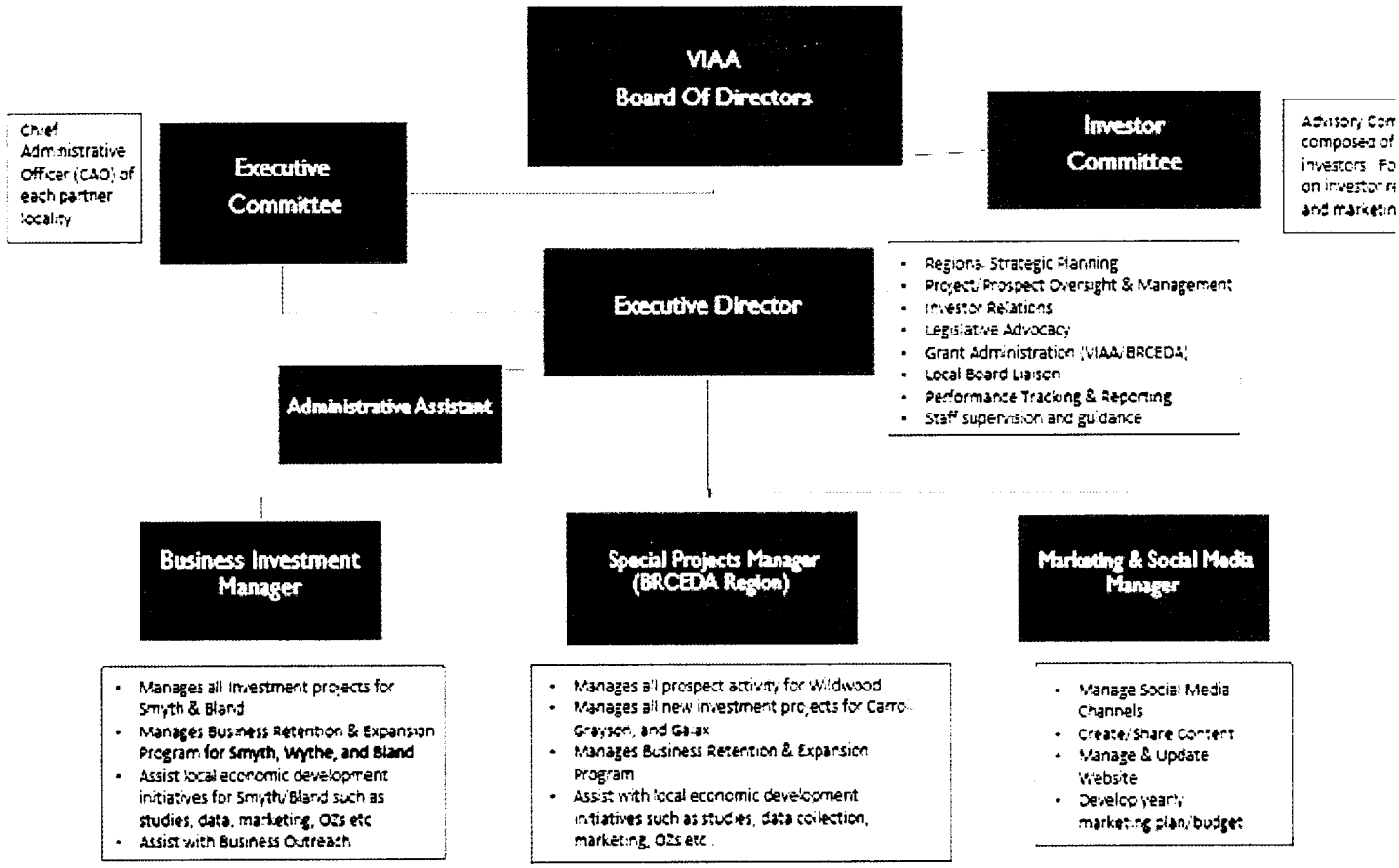
Attached you will find the January Executive Committee minutes and our March 26th agenda. Financials will be shared with the group tomorrow once our treasurer has had time to review and discuss any questions he may have. You will also receive reports on leads, prospect/project activity, and BRE.

As I informed the group a few months ago, AEP provided VIAA a $7,500 grant to be used for site development in the region. The Smyth County EDA has inquired about the $7,500 to assist in their update of an engineering phase I and environmental impact study in order to move toward a tier 4 status in the VEDP site characterization effort. In order to award this grant, I believe formal action is necessary.

The past several weeks we have been attempting to respond to the needs of our local partners by offering a service based approach in filling the void for local economic development staffing, as well as a solution to the day to day responsibilities required of BRCEDA/ Wildwood. With so many variables it has been challenging to lock in a conceptual framework and financing model that would be efficient, effective, and more importantly, equitable. Knowing well the full cost to staff an economic development director with a supporting budget, I believe the approach discussed below provides significant savings for participating localities & BRCEDA.

A few weeks back I provided a report detailing an expansion plan that included different organizational designs to consider, but after conversations and analyzing the financial aspects of those plans, I determined what I previously proposed is not financially feasible. Attached you will find a draft budget that highlights the financial requirements for an expansion of 1 full-time staff position and the realities of what is possible when considering the maximum amount of funding that has been proposed.

Based on the these funding levels, the concept is to essentially have two duplicative positions with one role serving as the economic development staff (new projects, BRE, Wildwood, & local initiatives) for Grayson, Galax, and Carroll and the other serving the same role for Smyth & Bland (as well as BRE for Wythe). Jake would transition into one of these positions and we would hire new staff for the other. These ED staff positions would serve as project managers for both new industry and existing business expansions, as well as assist with local ED efforts as directed by County/City Admin or EDAs (however the locality wishes to operate). Of course the Executive Director role would supervise & advise on all project management and still be responsible for outreach and business development/marketing initiatives.




At this juncture I cannot conceptualize a more efficient, effective, and equitable system based on the funding levels of the organization. VIAA operates about as lean and as efficient as any Regional Economic Development Organization in the state of Virginia without sacrificing quality of service and outreach. I believe by strengthening our regional team to provide consistent professional service at the local level we position ourselves to win a greater percentage of the opportunities we find and encounter. I mention find because through Jake's recent efforts there is a clear indication that there are many opportunities we are unaware of that exist with our regional employers.

I welcome any feedback and will leave the conversation topic open for the committee to determine next steps. To be able to move forward with these services we will ultimately need an agreement on concept and commitment to funding.

I look forward to speaking with you all tomorrow and I will send everyone a picture of a cheeseburger for your virtual VIAA lunch.

Best,

Josh

**From:** Josh Lewis <jlewis@viaalliance.org>
**Sent:** Wednesday, March 18, 2020 11:00 AM
**To:** Bill Shepley <wshepley@graysoncountyva.gov>; Cellell Dalton <cellell.dalton@carrollcountyva.gov>; Eric Workman <eworkman@bland.org>; Keith Barker <kbarker@galaxva.com>; Linda Osborne <losborne@graysoncountyva.gov>; 'Aaron Sizemore' <asizemore@mrpdc.org>; Mitch Smith <msmith@graysoncountyva.gov>; Stephan Bear <sdbear@wytheco.org>
**Subject:** VIAA Executive Committee Meeting

All,

A friendly reminder of the VIAA executive committee meeting next **Thursday March 26th 12:00pm at WCC Conference room.**

**Please let me know if you are unable to attend.**

Best,

Joshua Lewis, CEcD
Executive Director
P: (276) 223-4726
www.i81-i77crossroads.com

VIRGINIA'S
I81-I77 CROSSROADS

# FY2020 Open Projects

As of 2020-03-25 20:14:42 Pacific Standard Time/PST • Generated by Josh Lewis • Sorted by Stage (Descending)

| Opportunity Name | | Stage | Fiscal Period | Job Creation | Capital Investment | Localities Submitted | Lead Source |
|---|---|---|---|---|---|---|---|
| Frog | | Announcement | Q4-2019 | 25 | $6,800,000.00 | Bland County | Locality Lead |
| Panel | | Announcement | Q1-2020 | 80 | $20,000,000.00 | Wythe County | |
| Smoke | | Proposal | Q1-2020 | 5 | $6,500,000.00 | Smyth County | Other |
| Track | | Proposal | Q4-2019 | 36 | $8,600,000.00 | City of Galax | Locality Lead |
| Kaufman | | Proposal | Q2-2020 | 150 | $100,000,000.00 | Carroll County; Grayson County; City of Galax | |
| Metal | | Proposal | Q1-2020 | 100 | $20,000,000.00 | Wythe County; Grayson County | Other |
| Project Mill | | Site Visit | Q1-2020 | 5 | $20,000,000.00 | Carroll County | Partner Referral |
| Project Repeat | | Site Visit | Q3-2020 | 300 | $110,000,000.00 | Smyth County; Wythe County | Partner Referral |
| Project KBTD | | Site Visit | Q2-2020 | 104 | $7,400,000.00 | Wythe County; Carroll County | Other |
| Project Frame | | Information Gathering | Q1-2020 | 200 | $22,000,000.00 | | Partner Referral |
| Heat | | Information Gathering | Q1-2020 | 10 | $200,000.00 | Grayson County | |
| Nylon | | Information Gathering | Q2-2020 | 60 | $40,000,000.00 | Carroll County | |
| Fulcrum | | Information Gathering | Q2-2020 | 60 | $10,000,000.00 | Smyth County; Carroll County | |
| Road Safety | | Information Gathering | Q1-2020 | 30 | $2,000,000.00 | Carroll County | |
| Project Spectrum | | Information Gathering | Q2-2020 | 220 | $33,000,000.00 | Smyth County; Wythe County | Partner Referral |
| Project SB | | Information Gathering | Q3-2020 | | | Wythe County; Carroll County | Phone Inquiry |
| Project Fresh | | Information Gathering | Q2-2020 | 100 | $18,000,000.00 | Smyth County; Wythe County; Carroll County | Partner Referral |
| Project Grind | | Prospecting | Q2-2020 | 25 | $12,000,000.00 | Smyth County | Partner Referral |
| **Total** | Sum | | | 1510 | $436,500,000.00 | | |
| | Count | | 18 | | | | |



$97,000

400,000

450

5.1

50 ACRES

131

5,000,000

**NRVHBA**
**NEW RIVER VALLEY**

*As the voice of the building community, the NRVHBA is advocating, educating and giving back to better homeownership for all.*

R. Cellell Dalton
Carroll County
605-1 Pine Street
Hillsville, VA 24343

March 20, 2020

Dear Mr. Dalton:

On behalf of the National Association of Home Builders of the United States (NAHB), we write to urge you to consider policy proposals to support the housing sector of the economy during the COVID-19 pandemic. NAHB's members stand with you during these uncertain times and look to your leadership to help steer the community through uncharted waters. To help stabilize the housing sector in the near term, we ask you to designate home construction as an "Essential Infrastructure Business" in Virginia.

A Federation of more than 700 state and local associations, NAHB represents more than 140,000 members. Each year, NAHB's members construct about 80% of the new homes built in the United States, both single-family and multifamily.

As cities and states issue declarations and public health orders as a result of the crisis, it is essential that communities have access to our professionals to build and maintain essential services including: building, plumbing, electrical, HVAC systems, waste/wastewater treatment plants and power generations. Home construction should be designated as "essential" because it is necessary to maintain safety, sanitation, and economic security.

We encourage you to consider four main factors:

- Recognize that construction of housing is essential and should be allowed to continue under a remain in place order;
- Government functions related to the building and development process, such as inspections, permitting and plan review services can be modified to protect the public health, but fundamentally should continue and serve the construction of housing (E.g., Allow qualified private third-party inspections in case of government shutdown);
- Supply stores necessary to serve the construction, repair and maintenance of housing should be allowed to operate; and

appreciate your leadership and the work of your staff and those who are spending every waking hour keeping us safe.

Sincerely,

Jeff Nosenzo
President
New River Valley Home Builders Association

Kelsey L Grow

Kelsey Grow
Executive Officer
New River Valley Home Builders Association

# DRAFT MINUTES

Galax-Carroll Regional Library
Board Meeting Minutes
March 16, 2020

The Galax-Carroll Regional Library Board of Trustees met on Monday, March 16, 2020, 4:00 p.m. at the Galax Public Library for a closed session. **Attending** were trustees Sarah Price, Mimi Leonard, Dr. Samuel Luague, Ann Weaver, Mary Elizabeth Whartenby, and regional library director Melanie Hemingway. Trustee Janet Crowder was absent.

With a quorum present, Chairman Sarah Price called the meeting to order. On a motion made by Ms. Whartenby, seconded by Ms. Weaver, and passed by the Board, the Board voted to **enter closed session** to discuss personnel matters, pursuant to the personnel exemption at Section 2.2-3711 (A)(1) of the Code of Virginia.

On a motion made by Ms. Whartenby, seconded by Ms. Leonard, and passed by the Board, the Board voted to **return to open session**, certifying that the only discussion which had occurred in closed session was public business matters lawfully exempted from open meeting requirements as identified in the motion by which the closed meeting was convened.

After the Board returned to open session, branch managers Trish Fore and June Pike also joined the meeting.

On a motion made by Ms. Whartenby, seconded by Ms. Leonard, and passed by the Board, **minutes** from the previous regular meeting of January 27, 2020, and special meetings of March 2, March 9, March 12, and March 13, 2020, were approved as presented. No citizens were present with items to share.

**Library expenditures for July through February 2020** were reviewed, totaling $495,840.56, an acceptable 65% of the budget spent to-date for 67% through the fiscal year.

Melanie Hemingway gave an update on the Galax-Carroll Regional Library Foundation whose Board met on March 13, 2020. **Foundation funds**, as of the end of February 2020, totaled $72,444.70: Money Market is $7,140.23 (Galax donations plus $200 for Carroll from 2019 VACO Conference donation won by CC Board of Supervisor Dr. Tom Littrell); Nextera Energy Cap is $9,120.50 (Galax donations). Mutual funds, Pimco Income Fund Class C ($33,592.79) and Franklin Low Duration Total Return Fund Class C ($22,591.18), are $56,183.97 (Carroll donations). Total Galax donation investments to date equal $16,060.73. Total Carroll donation investments to date equal $56,383.97.

The **Director's Report for January through February 2020** was included in trustee meeting packets. Average circulation for both branches combined was 8,896 items per month (8,500 in January-February 2019). The print and audio-visual collection for both library branches combined now totals 75,627 items (71,826 in February 2019). Patron visits for both branches combined averaged 8,729 per month (8,140 in January-February 2019), with total regional library card holders at 15,033 (14,095 in February 2019).

**Other Unfinished Business**

The **Galax Public Library roof** area that leaks during heavy rains was recently examined from inside the library by the Coram Company. Hopefully, they will return soon to do a rainy day evaluation above the ceiling to see where the dormer windows are leaking water and offer the City an estimate for repair.

Melanie Hemingway shared progress of action steps for January through May 2020 from the current **Strategic Plan**. The addition of Ancestry Library Edition will have to wait until the next budget year when there may be additional stats aid funding to cover this needed purchase.

The **Regional Library Policy Manual** is still being revised; Melanie Hemingway continues working on the Collection Development Policy and will leave additional revision for the next regional library director after Melanie's retirement end of March 2020.

**New Business**

The Regional Library Board extended a conditional offer of employment as **the next Regional Library Director** to Trish Fore (she accepted the offer the next day and will start April 1, 2020).

The **July 4th** holiday will fall on a Saturday this year, with the observed holiday on Friday, July 3rd. The Library Board trustees agreed with Melanie Hemingway's request that the branches could be closed as well on the actual holiday (without pay on that Saturday).

Melanie Hemingway shared a "**state of the library**" update with the Board: overall, the libraries are in a good position right now, with services, programming, staffing, technology, collections, and facilities.

The **next regular meeting** of the Library Board will be May 18th, 2020, 4:30 p.m. at the Carroll County Public Library. On a motion made by Ms. Whartenby, seconded by Dr. Luague, and passed by the Board, today's meeting adjourned at 6:15 p.m.

Respectfully submitted: _____, Secretary

Approved by the Board: _____, Chairman

**CARROLL-GRAYSON-GALAX SOLID WASTE AUTHORITY**
**AGENDA**
**SWA BUSINESS OFFICE**
**HILLSVILLE, VA**
**March 27, 2020**
**12:00 NOON**

**There was no Board Meeting in March 2020 due to an abundance of caution for the Coronavirus.**

**Kimberly Bunn, Secretary**

# CARROLL-GRAYSON-GALAX
# SOLID WASTE AUTHORITY
# MEETING MINUTES
# JANUARY 24, 2020
# SWA BUSINESS OFFICE
# HILLSVILLE, VA
# 12:00 Noon

**MEMBERS PRESENT:** C.M. Mitchell, Keith Barker, Willie Greene, Mitch Smith, Brenda Sutherland Cellell Dalton, Rex Hill and Sam Dickson

**OTHERS PRESENT:** Allen Lawson, Landfill Manager; Kimberly Bunn, Secretary; Carrie Blankenship and Lynn Klappich, Draper Aden

**MEMBERS ABSENT:** William Shepley

## CALL TO ORDER:

Mr. Lawson called the meeting to order.

## ELECTION OF OFFICERS:

### Chairman

Mr. Lawson opened the floor for nominations for the position of Chairman of the Solid Waste Authority for the year 2020. Mr. Dalton nominated Mr. Mitchell for the position of Chairman, seconded by Mr. Dickson. The nominations were closed, and Mr. Mitchell was elected by acclamation to the position of Chairman of the SWA Board for the year 2020.

### Vice Chairman

Mr. Mitchell opened the floor for nominations for the position of Vice Chairman of the Solid Waste Authority for the year 2020. Mr. Barker nominated Ms. Sutherland for the position of Vice Chairman, seconded by Mr. Smith. The nominations were closed, and Ms. Sutherland was elected by acclamation to the position of Vice Chairman of the SWA Board for the year 2020.

### Director

Mr. Mitchell opened the floor for nominations for the position of Director of the Solid Waste Authority for the year 2020. Mr. Dickson nominated Mr. Hill for the position of Director, seconded by Mr. Barker. The nominations were closed, and Mr. Hill was elected by acclamation to the position of Director of the SWA Board for the year 2020.

### Secretary / Treasurer

Upon Motion by Ms. Sutherland, seconded by Mr. Greene, and duly carried, Ms. Bunn was appointed Secretary / Treasurer for the Solid Waste Authority for the year 2020.

## APPROVAL OF CONSENT AGENDA:

Upon motion by Ms. Sutherland, seconded by Mr. Dalton, and duly carried, the Authority approved the Consent Agenda as presented.

## ENGINEERING REPORT:

- Ms. Blankenship stated that everything was compliant. Annual groundwater reports for both permits are being submitted. Draper Aden just submitted the discharge monitoring reports for stormwater in the second semi-annual monitoring period. This year starts the new permit.

- Ms. Klappich stated that the permit modification will be finalized to DEQ by mid-February. When the application is submitted the Authority will have to pay a permitting fee. After the permit modification

is filed, DEQ will come back with a completeness review, a technical review, and provide the Authority with a draft permit. There will them be a 30-day public comment period and a public meeting will be held if needed. Ms. Klappich stated that it would be approximately a 9-month process.

- Ms. Klappich stated that relative to the permit modification, every fiscal year Draper Aden prepares a budget to be incorporated into the master budget. Ms. Klappich stated that she failed to include some figures from the FY19 budget, that were not used because the permit did not move along, in the FY 20 budget causing it to be short. Ms. Klappich stated that there were line items in the existing budget that monies can be moved from those line items into the engineering services for the permit modification. Ms. Klappich stated that line item 3002A was about $50,000 short. After speaking to Mr. Lawson, 3002J Aerial Survey will not be needed this year so that $19,700 could be moved into the 3002A line item. Also included in the budget was 3002P for wetlands, in case wetland preservation areas need to be modified for borrow areas. That will not be needed this year, and Draper Aden is requesting that the $20,000 be moved from 3002P to 3002A. There is also $6500 from 3002O left over which is not going to be used which they are requesting be moved to 3002A. Ms. Klappich stated that those were the line items that were in the FY20 budget that are not going to be needed and they are requesting that it be placed in the engineering for the permit modification. Ms. Klappich also stated that line item 5430 for DEQ contained the DEQ fees for everything except the permit modification and she also failed to include that amount in the FY20 budget. Based on the information for the permit modification, Draper Aden feels approximately $12,000 should be added to this line item for the permit fee. Mr. Lawson stated that the $12,000 could be taken from line item 8500 and added to the 5430 line for the permit fee. Ms. Klappich stated that all changes were just line item adjustments and would not affect the bottom line of the FY20 budget.

  After a general discussion, it was the consensus of the Board for Draper Aden to present a monthly task list breakdown on engineering fees for amounts requested, billed, and balance remaining along with the engineering summary report.

  Upon motion my Mr. Dalton, seconded by Mr. Barker, and duly carried, the Authority approved moving the monies from the line items discussed above (3002J, 3002P, 3002O, 8500) to line item 3002A and 5430 to accommodate for monies needed for the permit modification and fees.

- Ms. Klappich stated that there were 2 bills in the General Assembly, house bill 1352 (solid waste disposal unpermitted sites and open dumps), and house bill 1639 (rural fill disposal). Nothing may come of these, but Ms. Klappich wanted to point these out to the Board.

- Ms. Klappich stated that there were some things with DEQ right now that she wanted the Board to hear. DEQ sent a survey around in the fall asking landfill owners how they determined their capacity and remaining landfill life. DEQ might start requiring an annual survey as opposed to letting you choose when you can do your survey. DEQ has also decided that they are going to open their existing regulations to see if anything needs to be changed. Ms. Klappich stated that there was also a lot of talk going around about PFAS. There is a Bill in the general assembly concerning limiting the amount of PFAS in drinking water. From a Solid Waste perspective, this could find its way to the regulations in the leachate disposal.

## LANDFILL MANAGER'S REPORT:

- **Raymond James Interest Deposit / Signature Card**
  Mr. Lawson stated that the Raymond James CD's brought in $84,844.00 interest in 2019. We have transferred that amount to the operations account. We also need to update the signature card with Raymond James (for Mr. Mitchell and Mr. Barker). Ms. Bunn has the forms to be signed and updated.

- **Operations**
  Mr. Lawson stated that including the interest deposit, there is $667,000 in the operations account. Mr. Lawson recommended transferring $350,000 to the LGIP construction account. Mr. Lawson stated that we usually keep enough money in the operations account to pay several months bill's, but the current balance well surpasses that.

  Upon motion by Mr. Smith, seconded by Mr. Greene, and duly carried, the Authority approved the landfill manager's recommendation to transfer $350,000 from the operations account to the LIGP account.

- **Audit Report**
  Mr. Lawson stated that the hard copies of the audit report are available if any members would like one. The electronic copy has already been sent out.

- **Equipment Update**
  Mr. Lawson stated that all equipment has been doing well with only a few minor issues. Mr. Smith inquired what the next big equipment purchase would be. Mr. Lawson stated that when we move over to the new property to start hauling dirt, the landfill may need to purchase a second truck. A good used off-road truck would cost approximately $125,000 to $150,000. After that the next thing to replace would be the track loader which would cost about $350,000 and would be in the next 3-4 years.

- **Board Meeting Dates**
  Mr. Lawson asked if the Board wanted to meet in February or March. It was the consensus of the Board for the next meeting to be on March 27, 2020. Mr. Lawson stated that we should have a draft budget by the March Board Meeting.

  Mr. Lawson stated that the hardy board we are getting from the Lambsburg site has been about 60% hauled and they are hoping to be done by the end of next week. We have not started using any of it but it should save the landfill a lot of rock and has turned out be very beneficial for the Solid Waste Authority.

## OLD BUSINESS:

## NEW BUSINESS:

## ADJOURN:

Mr. Mitchell adjourned the meeting. The next Solid Waste Authority Board Meeting will be on March 27, 2020.

_____
C.M. Mitchell, Chairman

_____
Kimberly Bunn, Secretary

9:26 AM
03/24/20
Accrual Basis

Carroll-Grayson-Galax Solid Waste Authority

# Check Register

March 1 - 27, 2020

| | Date | Num | Source Name | Amount |
|---|---|---|---|---|
| Mar 1 - 27, 20 | | | | |
| | 03/03/2020 | ONLINE | CENTURYLINK | -357.98 |
| | 03/27/2020 | 3902 | APPALACHIAN NATURAL GAS DISTI | -121.42 |
| | 03/27/2020 | 3903 | APPALACHIAN POWER | -589.00 |
| | 03/27/2020 | 3904 | BERT'S GARAGE INC | -57.74 |
| | 03/27/2020 | 3905 | BUSINESS CARD | -2,879.55 |
| | 03/27/2020 | 3906 | CARLTON SCALE | -590.00 |
| | 03/27/2020 | 3907 | CAROLINA SOFTWARE | -447.20 |
| | 03/27/2020 | 3908 | CARTER MACHINERY CO INC | -105.52 |
| | 03/27/2020 | 3909 | DRAPER ADEN ASSOCIATES | -28,110.60 |
| | 03/27/2020 | 3910 | EXCEL TRUCK GROUP | -145.71 |
| | 03/27/2020 | 3911 | HIGH COUNTRY SPRINGS BOTTLED | -66.00 |
| | 03/27/2020 | 3912 | LGIP INVESTMENT FUND | -27,574.20 |
| | 03/27/2020 | 3913 | LOWE'S | -120.68 |
| | 03/27/2020 | 3914 | MANSFIELD OIL COMPANY | -236.73 |
| | 03/27/2020 | 3915 | MILO C COCKERHAM INC | -1,068.24 |
| | 03/27/2020 | 3916 | NAPA AUTO PARTS OF HILLSVILLE | -6.86 |
| | 03/27/2020 | 3917 | NEW RIVER TIRE RECYCLING | -1,620.95 |
| | 03/27/2020 | 3918 | THE PAPER CLIP | -46.95 |
| | 03/27/2020 | 3919 | TOWN OF HILLSVILLE | -7,576.62 |
| | 03/27/2020 | 3920 | TREASURER OF CARROLL COUNTY | -41,831.84 |
| | 03/27/2020 | 3921 | U.S. CELLULAR | -159.79 |
| | 03/27/2020 | 3922 | UNIFIRST CORPORATION | -241.55 |
| | 03/27/2020 | 3923 | VACORP | -4,103.25 |
| | 03/27/2020 | 3924 | XEROX CORPORATION | -99.30 |
| Mar 1 - 27, 20 | | | | **-118,157.68** |

C.M. Mitchell, Chairman

Keith Barker, Board Member

# *CARROLL-GRAYSON-GALAX SOLID WASTE AUTHORITY*

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN CASH BALANCE**

**MONTH OF FEBRUARY 2020**

| | *TOTAL* | *Revenue Year to Date* |
|---|---|---|
| | **Operations Account** | |
| **BEGINNING CASH BALANCE** | **$337,259.55** | |
| **REVENUE COLLECTED:** | | |
| TIPPING FEES | 205,108.12 | |
| INTEREST REVENUE | 60.80 | |
| MISCELLANEOUS | | |
| RECYCLING | 339.00 | |
| CHECK - STOP PAYMENT | | |
| LGIP TRANSFER OF FUNDS | | |
| DEPOSITS IN TRANSIT | 2,370.95 | |
| **TOTAL REVENUE COLLECTED** | **$207,878.87** | **$1,687,349.57** |
| **EXPENSES PAID:** | | |
| MONTHLY EXPENSES | 168,774.88 | |
| BAD CHECKS | | |
| CREDIT CARD FEES | 419.66 | |
| SERVICE CHARGES | 21.00 | |
| ONLINE BILL PAYMENTS | 347.53 | |
| WIRE TRANSFER TO LGIP | | |
| **TOTAL EXPENSES PAID** | 169,563.07 | |
| **ENDING CASH BALANCE** | **$375,575.35** | |

CARROLL-GRAYSON-GALAX SWA
BUDGET REPORT MARCH 2020

| CATEGORY | BUDGET AMOUNT | EXPENDITURES | BALANCE |
|---|---|---|---|
| 1001 Salaries | 367,700.00 | 255,683.14 | 112,016.86 |
| 2001 Benefits | 175,000.00 | 124,107.62 | 50,892.38 |
| 3002A Eng. Services LF Const. | 170,700.00 | 114,938.57 | 55,761.43 |
| 3002I Landfill Gas | 9,900.00 | 4,672.80 | 5,227.20 |
| 3002J Aerial Survey & Cap Study | 0.00 | 0.00 | 0.00 |
| 30020 Groundwater Monitoring | 57,600.00 | 54,149.50 | 3,450.50 |
| 3002P Wetlands & Const Bid Phase | 0.00 | 0.00 | 0.00 |
| 3002T Storm water Sampling | 22,500.00 | 10,161.98 | 12,338.02 |
| 3002U Title V Air Quality Per. | 5,200.00 | 1,000.50 | 4,199.50 |
| 3002V Tier II Testing | 0.00 | 0.00 | 0.00 |
| 3003 Cell Construction / Closure | 0.00 | 0.00 | 0.00 |
| 3005 Equipment | 15,000.00 | 0.00 | 15,000.00 |
| 5101 Utilities | 12,000.00 | 6,476.12 | 5,523.88 |
| 5102 Fuel | 90,000.00 | 40,720.91 | 49,279.09 |
| 5203 Telephone | 8,000.00 | 4,582.36 | 3,417.64 |
| 5400 Office Equipment | 8,500.00 | 0.00 | 8,500.00 |
| 5401 Office Supplies | 5,000.00 | 3,049.49 | 1,950.51 |
| 5401A Office Equipment Lease | 1,500.00 | 906.44 | 593.56 |
| 5401B Office Equipment Sup. | 1,600.00 | 1,200.00 | 400.00 |
| 5401C Advertising | 3,500.00 | 1,373.40 | 2,126.60 |
| 5401D Audit | 9,500.00 | 9,350.00 | 150.00 |
| 5408 Equipment Repair | 100,000.00 | 29,265.89 | 70,734.11 |
| 5415 Misc. Supplies | 15,000.00 | 2,375.24 | 12,624.76 |
| 5415A Uniforms/Supplies | 5,500.00 | 2,795.07 | 2,704.93 |
| 5415B Rock | 5,000.00 | 2,788.45 | 2,211.55 |
| 5415C Wood Grinding | 15,000.00 | 16,362.60 | -1,362.60 |
| 5415D Tire Disposal | 40,000.00 | 27,186.40 | 12,813.60 |
| 5415F Paving | 25,000.00 | 0.00 | 25,000.00 |
| 5415G Catering | 2,500.00 | 755.33 | 1,744.67 |
| 5418 Recycling | 3,000.00 | 2,932.49 | 67.51 |
| 5419 Building Maintenance | 6,000.00 | 606.66 | 5,393.34 |
| 5420 Insurance | 22,000.00 | 15,550.00 | 6,450.00 |
| 5425 Legal Fees | 10,000.00 | 125.00 | 9,875.00 |
| 5430 DEQ | 28,000.00 | 27,466.92 | 533.08 |
| 5435 Seminars | 1,800.00 | 800.68 | 999.32 |
| 5439 Community Economic Dev. | 250,000.00 | 220,000.00 | 30,000.00 |
| 5440 Leachate Treatment Fee | 38,000.00 | 21,752.21 | 16,247.79 |
| 5441 HHW / Shredding | 35,000.00 | 13,043.40 | 21,956.60 |
| 6000 Land Acquisition | 0.00 | 0.00 | 0.00 |
| 0050 LGIP | 370,000.00 | 295,757.01 | 74,242.99 |
| 8000 Employee Contingency | 10,000.00 | 1,049.04 | 8,950.96 |
| 8500 Equipment Capital Improvement | 316,000.00 | 238,140.81 | 77,859.19 |
| TOTAL | $2,261,000.00 | $1,551,126.03 | $709,873.97 |

**CARROLL-GRAYSON-GALAX**
**SOLID WASTE AUTHORITY**
**LEDGER SUMMARY**
**FY 20**

| | | | |
|---|---|---|---|
| 07/03/19 | CenturyLink Online Payment | 338.27 | |
| 07/26/19 | Expenditures (Ck 3685-3713) | 298,250.20 | |
| | **TOTAL FOR JULY** | 298,588.47 | 298,588.47 |
| 08/02/19 | CenturyLink Online Payment | 349.43 | |
| 08/23/19 | Expenditures (Ck 3714-3742) | 141,220.85 | |
| | **TOTAL FOR AUGUST** | 141,570.28 | 440,158.75 |
| 09/04/19 | CenturyLink Online Payment | 346.16 | |
| 09/27/19 | Expenditures (Ck 3743-3774) | 344,267.43 | |
| | **TOTAL FOR SEPTEMBER** | 344,613.59 | 784,772.34 |
| 10/03/19 | CenturyLink Online Payment | 346.16 | |
| 10/25/19 | Expenditures (Ck 3775-3801) | 91,321.05 | |
| | **TOTAL FOR OCTOBER** | 91,667.21 | 876,439.55 |
| 11/07/19 | CenturyLink Online Payment | 351.97 | |
| 11/22/19 | Expenditures (Ck 3802-3823) | 107,017.94 | |
| | **TOTAL FOR NOVEMBER** | 107,369.91 | 983,809.46 |
| 12/06/19 | CenturyLink Online Payment | 350.50 | |
| 12/20/19 | Expenditures (Ck 3824-3852) | 113,270.25 | |
| | **TOTAL FOR DECEMBER** | 113,620.75 | 1,097,430.21 |
| 01/02/20 | CenturyLink Online Payment | 350.50 | |
| 01/24/20 | Expenditures (Ck 3853-3876) | 166,065.23 | |
| | **TOTAL FOR JANUARY** | 166,415.73 | 1,263,845.94 |
| 02/04/20 | CenturyLink Online Payment | 347.53 | |
| 02/28/20 | Expenditures (Ck 3877-3901) | 168,774.88 | |
| | **TOTAL FOR FEBRUARY** | 169,122.41 | 1,432,968.35 |
| 03/03/20 | CenturyLink Online Payment | 357.98 | |
| 03/27/20 | Expenditures (Ck 3902-3924) | 117,799.70 | |
| | **TOTAL FOR MARCH** | 118,157.68 | 1,551,126.03 |
| | CenturyLink Online Payment | | |
| | Expenditures (Ck ) | | |
| | **TOTAL FOR APRIL** | | |
| | CenturyLink Online Payment | | |
| | Expenditures (Ck ) | | |
| | **TOTAL FOR MAY** | | |
| | CenturyLink Online Payment | | |
| | Expenditures (Ck ) | | |
| | **TOTAL FOR JUNE** | | |

# Carroll-Grayson-Galax SWA
## 2020 Materials Expenses/Revenue

| MONTH | MATERIAL | EXPENSE | REVENUE |
|---|---|---|---|
| January | Wood | $0.00 | $2620.35 |
| February | | $0.00 | $2126.10 |
| March | | $0.00 | $0.00 |
| April | | $0.00 | $0.00 |
| May | | $0.00 | $0.00 |
| June | | $0.00 | $0.00 |
| July | | $0.00 | $0.00 |
| August | | $0.00 | $0.00 |
| September | | $0.00 | $0.00 |
| October | | $0.00 | $0.00 |
| November | | $0.00 | $0.00 |
| December | | $0.00 | $0.00 |
| TOTAL | | $0.00 | $4,746.45 |
| January | Tires | $1728.05 | $2863.00 |
| February | | $3279.30 | $2527.00 |
| March | | $0.00 | $0.00 |
| April | | $0.00 | $0.00 |
| May | | $0.00 | $0.00 |
| June | | $0.00 | $0.00 |
| July | | $0.00 | $0.00 |
| August | | $0.00 | $0.00 |
| September | | $0.00 | $0.00 |
| October | | $0.00 | $0.00 |
| November | | $0.00 | $0.00 |
| December | | $0.00 | $0.00 |
| TOTAL | | $5,007.35 | $5,390.00 |
| January | Metal | $0.00 | $788.25 |
| February | | $0.00 | $497.30 |
| March | | $0.00 | $0.00 |
| April | | $0.00 | $0.00 |
| May | | $0.00 | $0.00 |
| June | | $0.00 | $0.00 |
| July | | $0.00 | $0.00 |
| August | | $0.00 | $0.00 |
| September | | $0.00 | $0.00 |
| October | | $0.00 | $0.00 |
| November | | $0.00 | $0.00 |
| December | | $0.00 | $0.00 |
| TOTAL | | $0.00 | $1,285.55 |

# Material Analysis Report by Date

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 0 - 999999 Customer Types Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 02/01/20 | | | | Total | 190 | 47 | 0 | 0 | 14.74 | 14.74 | 1,522.6 |
| | | | | Average | | 0 | 0 | 0 | 0.08 | 0.08 | 8.0 |
| 02/03/20 | | | | Total | 210 | 90 | 0 | 0 | 209.74 | 209.74 | 9,968.11 |
| | | | | Average | | 0 | 0 | 0 | 1.00 | 1.00 | 47.47 |
| 02/04/20 | | | | Total | 119 | 59 | 0 | 0 | 140.35 | 140.35 | 6,370.76 |
| | | | | Average | | 0 | 0 | 0 | 1.18 | 1.18 | 53.54 |
| 02/05/20 | | | | Total | [illegible] | 57 | 0 | 0 | 149.05 | 149.05 | 8,233.73 |
| | | | | Average | | 0 | 0 | 0 | 1.27 | 1.27 | 70.37 |
| 02/06/20 | | | | Total | 10 | 34 | 0 | 0 | 149.62 | 149.62 | 7,982.35 |
| | | | | Average | | 1 | 0 | 0 | 2.99 | 2.99 | 159.65 |
| 02/07/20 | | | | Total | 115 | 49 | 0 | 0 | 142.08 | 142.08 | 7,501.61 |
| | | | | Average | | 0 | 0 | 0 | 1.24 | 1.24 | 65.23 |
| 02/08/20 | | | | Total | 187 | 43 | 0 | 0 | 11.80 | 11.80 | 1,470.50 |
| | | | | Average | | 0 | 0 | 0 | 0.06 | 0.06 | 7.86 |
| 02/10/20 | | | | Total | 173 | 87 | 0 | 0 | 187.52 | 187.52 | 9,618.67 |
| | | | | Average | | 1 | 0 | 0 | 1.08 | 1.08 | 55.60 |
| 02/11/20 | | | | Total | 95 | 37 | 0 | 0 | 106.50 | 106.50 | 6,056.15 |
| | | | | Average | | 0 | 0 | 0 | 1.12 | 1.12 | 63.75 |
| 02/12/20 | | | | Total | 138 | 62 | 0 | 0 | 150.59 | 150.59 | 8,599.89 |
| | | | | Average | | 0 | 0 | 0 | 1.09 | 1.09 | 62.32 |
| 02/13/20 | | | | Total | 96 | 49 | 0 | 0 | 157.51 | 157.51 | 7,867.85 |
| | | | | Average | | 1 | 0 | 0 | 1.64 | 1.64 | 81.96 |
| 02/14/20 | | | | Total | 150 | 67 | 0 | 0 | 129.77 | 129.77 | 7,256.76 |
| | | | | Average | | 0 | 0 | 0 | 0.87 | 0.87 | 48.38 |
| 02/15/20 | | | | Total | 199 | 63 | 0 | 0 | 24.83 | 24.83 | 2,083.70 |
| | | | | Average | | 0 | 0 | 0 | 0.12 | 0.12 | 10.47 |
| 02/17/20 | | | | Total | 174 | 87 | 0 | 0 | 141.06 | 141.06 | 7,193.25 |
| | | | | Average | | 1 | 0 | 0 | 0.81 | 0.81 | 41.34 |

# Material Analysis Report by Date

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 0 999999 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 02/18/20 | | | | Total | 153 | 78 | 0 | 0 | 153.21 | 153.21 | 8,715.14 |
| | | | | Average | | 1 | 0 | 0 | 1.00 | 1.00 | 56.96 |
| 02/19/20 | | | | Total | 145 | 80 | 0 | 0 | 146.68 | 146.68 | 7,980.49 |
| | | | | Average | | 1 | 0 | 0 | 1.01 | 1.01 | 55.04 |
| 02/20/20 | | | | Total | 96 | 95 | 0 | 0 | 158.34 | 158.34 | 8,634.17 |
| | | | | Average | | 1 | 0 | 0 | 1.65 | 1.65 | 89.94 |
| 02/21/20 | | | | Total | 89 | 90 | 0 | 0 | 98.50 | 98.50 | 4,724.24 |
| | | | | Average | | 1 | 0 | 0 | 1.11 | 1.11 | 53.08 |
| 02/22/20 | | | | Total | 209 | 65 | 0 | 0 | 32.31 | 32.31 | 2,209.65 |
| | | | | Average | | 0 | 0 | 0 | 0.15 | 0.15 | 10.57 |
| 02/24/20 | | | | Total | 190 | 94 | 0 | 0 | 183.38 | 183.38 | 9,478.94 |
| | | | | Average | | 0 | 0 | 0 | 0.97 | 0.97 | 49.89 |
| 02/25/20 | | | | Total | 132 | 54 | 0 | 0 | 116.80 | 116.80 | 6,693.30 |
| | | | | Average | | 0 | 0 | 0 | 0.88 | 0.88 | 58.71 |
| 02/26/20 | | | | Total | 164 | 83 | 0 | 0 | 157.53 | 157.53 | 8,534.46 |
| | | | | Average | | 1 | 0 | 0 | 0.96 | 0.96 | 52.04 |
| 02/27/20 | | | | Total | 121 | 64 | 0 | 0 | 152.43 | 152.43 | 8,437.07 |
| | | | | Average | | 1 | 0 | 0 | 1.26 | 1.26 | 69.73 |
| 02/28/20 | | | | Total | 165 | 72 | 0 | 0 | 143.00 | 143.00 | 7,733.25 |
| | | | | Average | | 0 | 0 | 0 | 0.87 | 0.87 | 46.87 |
| 02/29/20 | | | | Total | 128 | 33 | 0 | 0 | 6.46 | 6.46 | 1,031.53 |
| | | | | Average | | 0 | 0 | 0 | 0.05 | 0.05 | 8.06 |
| | | | | **Report Total** | **3605** | **1559** | **0** | **0** | **3063.80** | **3063.80** | **165,898.17** |
| | | | | **Report Average** | | **0** | **0** | **0** | **0.85** | **0.85** | **46.02** |

# Material Analysis Report by Material

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 0 - 999999 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1 AX TRL B | | | Total | 66 | 66 | 0 | 0 | 0.00 | 0.00 | 594.00 |
| | | | | Average | | 1 | 0 | 0 | 0.00 | 0.00 | 9.00 |
| | 1 AX TRL L | | | Total | 52 | 52 | 0 | 0 | 16.74 | 16.74 | 468.00 |
| | | | | Average | | 1 | 0 | 0 | 0.32 | 0.32 | 9.00 |
| | 2 AX TRL B | | | Total | 2 | 1 | 0 | 0 | 4.24 | 4.24 | 22.00 |
| | | | | Average | | 1 | 0 | 0 | 2.12 | 2.12 | 11.00 |
| | 2 AX TRL L | | | Total | 15 | 15 | 0 | 0 | 7.47 | 7.47 | 165.00 |
| | | | | Average | | 1 | 0 | 0 | 0.50 | 0.50 | 11.00 |
| | 3 | | | Total | 940 | 4 | 0 | 0 | 2.74 | 2.74 | 3,760.00 |
| | | | | Average | | 0 | 0 | 0 | 0.00 | 0.00 | 4.00 |
| | 4B | | | Total | 1149 | 5 | 0 | 0 | 3.26 | 3.26 | 9,192.00 |
| | | | | Average | | 0 | 0 | 0 | 0.00 | 0.00 | 8.00 |
| | 4L | | | Total | 175 | 175 | 0 | 0 | 34.12 | 34.12 | 1,400.00 |
| | | | | Average | | 1 | 0 | 0 | 0.19 | 0.19 | 8.00 |
| | APP | | | Total | 26 | 31 | 0 | 0 | 0.71 | 0.71 | 155.00 |
| | | | | Average | | 1 | 0 | 0 | 0.03 | 0.03 | 5.96 |
| | BRUSH/WOOD | | | Total | 66 | 66 | 0 | 0 | 38.43 | 38.43 | 2,126.10 |
| | | | | Average | | 1 | 0 | 0 | 0.58 | 0.58 | 32.21 |
| | CARCASS | | | Total | 22 | 21 | 0 | 0 | 1.70 | 1.70 | 0.00 |
| | | | | Average | | 1 | 0 | 0 | 0.08 | 0.08 | 0.00 |
| | COMMERCIAL | | | Total | 119 | 119 | 0 | 0 | 532.39 | 532.39 | 29,281.45 |
| | | | | Average | | 1 | 0 | 0 | 4.47 | 4.47 | 246.06 |
| | CONST | | | Total | 278 | 278 | 0 | 0 | 298.82 | 298.82 | 16,435.10 |
| | | | | Average | | 1 | 0 | 0 | 1.07 | 1.07 | 59.12 |
| | GLASS | | | Total | 15 | 15 | 0 | 0 | 110.51 | 110.51 | 3,204.79 |
| | | | | Average | | 1 | 0 | 0 | 7.37 | 7.37 | 213.65 |
| | INDUSTRIAL | | | Total | 178 | 178 | 0 | 0 | 601.11 | 601.11 | 33,061.05 |
| | | | | Average | | 1 | 0 | 0 | 3.38 | 3.38 | 185.74 |

# Material Analysis Report by Material

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 0 - 999999 Customer Types Z Materials ZZZZZZZZZZ Material Types ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | LATEX CHS | | | Total | [illegible] | [illegible] | 0 | 0 | 0.00 | 0.00 | 57.28 |
| | | | | Average | | [illegible] | 0 | 0 | 0.00 | 0.00 | 11.46 |
| | METAL | | | Total | 1 | 1 | 0 | 0 | 0.06 | 0.06 | 3.30 |
| | | | | Average | | 1 | 0 | 0 | 0.06 | 0.06 | 3.30 |
| | MSW | | | Total | 152 | 331 | 0 | 0 | 1147.02 | 1147.02 | 63,086.10 |
| | | | | Average | | 1 | 0 | 0 | 3.45 | 3.45 | 190.02 |
| | NO CHARGE | | | Total | 41 | 41 | 0 | 0 | 139.96 | 139.96 | 0.00 |
| | | | | Average | | 1 | 0 | 0 | 3.11 | 3.11 | 0.00 |
| | SINGLE | | | Total | 23 | 23 | 0 | 0 | 99.90 | 99.90 | 0.00 |
| | | | | Average | | 1 | 0 | 0 | 4.34 | 4.34 | 0.00 |
| | TIRE | | | Total | 21 | 57 | 0 | 0 | 0.00 | 0.00 | 57.00 |
| | | | | Average | | 3 | 0 | 0 | 0.00 | 0.00 | 2.71 |
| | TIRE W/RIM | | | Total | 4 | 4 | 0 | 0 | 0.00 | 0.00 | 8.00 |
| | | | | Average | | 1 | 0 | 0 | 0.00 | 0.00 | 2.67 |
| | TIRES/TON | | | Total | 32 | 32 | 0 | 0 | 24.62 | 24.62 | 2,462.00 |
| | | | | Average | | 1 | 0 | 0 | 0.77 | 0.77 | 76.94 |
| | | | | **Report Total** | **3605** | **1559** | **0** | **0** | **3063.80** | **3063.80** | **165,898.17** |
| | | | | **Report Average** | | **0** | **0** | **0** | **0.85** | **0.85** | **46.02** |

# Material Analysis Report by Account

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 0 - 200 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 0 | CASH | | | Total | 2933 | [illegible] | [illegible] | 0 | 313.75 | [illegible] | 30,671.85 |
| | | | | Average | | [illegible] | [illegible] | 0 | 0.11 | [illegible] | 10.46 |
| 2 | TOWN OF HILLSVILLE | | | Total | 77 | 77 | [illegible] | 0 | 259.61 | 259.61 | 11,666.05 |
| | | | | Average | | 1 | [illegible] | 0 | 3.37 | 3.37 | 151.51 |
| 4 | CARROLL-GRAYSON-GALAX SWA | | | Total | 45 | 45 | [illegible] | 0 | 139.96 | 139.96 | 0.00 |
| | | | | Average | | 1 | [illegible] | 0 | 3.11 | 3.11 | 0.00 |
| 8 | WASTE INDUSTRIES | | | Total | 119 | 134 | 0 | 0 | 774.86 | 774.86 | 42,633.30 |
| | | | | Average | | 1 | 0 | 0 | 6.51 | 6.51 | 358.26 |
| 9 | VIRGINIA PRODUCE CO INC | | | Total | 4 | 4 | 0 | 0 | 6.43 | 6.43 | 353.65 |
| | | | | Average | | 1 | 0 | 0 | 1.61 | 1.61 | 88.41 |
| 13 | PROFESSIONAL ROOFING SERVICES | | | Total | 3 | 2 | 0 | 0 | 9.36 | 9.36 | 516.65 |
| | | | | Average | | 1 | 0 | 0 | 3.12 | 3.12 | 172.22 |
| 15 | JDM SERVICES INC | | | Total | 1 | 1 | 0 | 0 | 9.54 | 9.54 | 524.70 |
| | | | | Average | | 1 | 0 | 0 | 9.54 | 9.54 | 524.70 |
| 20 | VDOT - CARROLL/MARTINSVILLE | | | Total | 34 | 34 | 0 | 0 | 4.45 | 4.45 | 184.30 |
| | | | | Average | | 1 | 0 | 0 | 0.13 | 0.13 | 5.42 |
| 24 | SUNNY SIDE STORE | | | Total | 2 | 2 | 0 | 0 | 0.90 | 0.90 | 49.50 |
| | | | | Average | | 1 | 0 | 0 | 0.45 | 0.45 | 24.75 |
| 25 | GARY HILL CONSTRUCTION | | | Total | 1 | 1 | 0 | 0 | 1.31 | 1.31 | 72.05 |
| | | | | Average | | 1 | 0 | 0 | 1.31 | 1.31 | 72.05 |
| 26 | JOEL L. HILL | | | Total | 2 | 2 | 0 | 0 | 0.27 | 0.27 | 14.85 |
| | | | | Average | | 1 | 0 | 0 | 0.14 | 0.14 | 7.43 |
| 51 | H. D. CROWDER & SON, INC. | | | Total | 2 | 2 | 0 | 0 | 0.49 | 0.49 | 26.95 |
| | | | | Average | | 1 | 0 | 0 | 0.25 | 0.25 | 13.48 |
| 58 | NEW RIVER POLYMERS | | | Total | 76 | 76 | 0 | 0 | 227.85 | 227.85 | 12,531.75 |
| | | | | Average | | 1 | 0 | 0 | 3.00 | 3.00 | 164.89 |
| 62 | NATIONAL SALVAGE & SERVICE | | | Total | 9 | 9 | 0 | 0 | 80.73 | 80.73 | 4,440.15 |
| | | | | Average | | 1 | 0 | 0 | 8.97 | 8.97 | 493.35 |

# Material Analysis Report by Account

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 0 - 200 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 64 | DON MARTIN | | | Total | | | 0 | 3 | 0.55 | 0.55 | 30.25 |
| | | | | Average | | | 0 | 3 | 0.55 | 0.55 | 30.25 |
| 81 | DLB ENTERPRISES, LLC | | | Total | 1 | 1 | 0 | 0 | 0.18 | 0.18 | 18.00 |
| | | | | Average | | 1 | 0 | 0 | 0.18 | 0.18 | 18.00 |
| 87 | ANDERSON HOME IMPROVEMENT | | | Total | | 1 | 0 | 0 | 0.12 | 0.12 | 6.60 |
| | | | | Average | | 1 | 0 | 0 | 0.12 | 0.12 | 6.60 |
| 110 | CLARK BROTHERS CO., INC. | | | Total | | 0 | 0 | 0 | 0.00 | 0.00 | 6.67 |
| | | | | Average | | 0 | 0 | 0 | 0.00 | 0.00 | 6.67 |
| 119 | QUALITY GUTTERING | | | Total | 2 | 2 | 0 | 0 | 0.13 | 0.13 | 7.15 |
| | | | | Average | | 1 | 0 | 0 | 0.07 | 0.07 | 3.58 |
| 130 | PAUL FRAZIER | | | Total | 3 | 3 | 0 | 0 | 0.80 | 0.80 | 32.65 |
| | | | | Average | | 1 | 0 | 0 | 0.27 | 0.27 | 10.88 |
| 134 | CARROLL COUNTY SCHOOLS | | | Total | 5 | 5 | 0 | 0 | 1.52 | 1.52 | 83.60 |
| | | | | Average | | 1 | 0 | 0 | 0.30 | 0.30 | 16.72 |
| 135 | CARROLL CO. BD. OF SUPV. | | | Total | 3 | 3 | 0 | 0 | 1.95 | 1.95 | 142.35 |
| | | | | Average | | 1 | 0 | 0 | 0.65 | 0.65 | 47.45 |
| 139 | A. L. NOBLETT, JR. | | | Total | 7 | 7 | 0 | 0 | 1.29 | 1.29 | 70.95 |
| | | | | Average | | 1 | 0 | 0 | 0.18 | 0.18 | 10.14 |
| 142 | CECIL HANKS | | | Total | 1 | 1 | 0 | 0 | 0.24 | 0.24 | 13.20 |
| | | | | Average | | 1 | 0 | 0 | 0.24 | 0.24 | 13.20 |
| 149 | BURNETTE'S BACKHOE SERVICE | | | Total | 1 | 1 | 0 | 0 | 0.52 | 0.52 | 28.60 |
| | | | | Average | | 1 | 0 | 0 | 0.52 | 0.52 | 28.60 |
| 160 | TODD WOLFORD | | | Total | 4 | 3 | 0 | 0 | 0.53 | 0.53 | 29.62 |
| | | | | Average | | 1 | 0 | 0 | 0.13 | 0.13 | 7.41 |
| 170 | RICHARDSON GENERAL CONTRACTORS | | | Total | 4 | 4 | 0 | 0 | 3.41 | 3.41 | 187.55 |
| | | | | Average | | 1 | 0 | 0 | 0.85 | 0.85 | 46.89 |
| 172 | COOKE RENTALS INC. | | | Total | 2 | 2 | 0 | 0 | 6.75 | 6.75 | 371.25 |

# Material Analysis Report by Account

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 0 - 200 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Average | | 1 | 0 | 0 | 3.38 | 3.38 | 185.63 |
| 176 | CANA - CARROLL CO. BD. OF SUP. | | | Total | 8 | 8 | 0 | 0 | 28.82 | 28.82 | 1,585.10 |
| | | | | Average | | 1 | 0 | 0 | 3.60 | 3.60 | 198.14 |
| 186 | CARROLL COUNTY PSA | | | Total | 1 | 1 | 0 | 0 | 0.03 | 0.03 | 1.65 |
| | | | | Average | | 1 | 0 | 0 | 0.03 | 0.03 | 1.65 |
| 187 | G&G CONSTRUCTION | | | Total | 4 | 4 | 0 | 0 | 6.15 | 6.15 | 338.25 |
| | | | | Average | | | 0 | 0 | 1.54 | 1.54 | 84.56 |
| | | | | **Report Total** | **3357** | **1313** | **0** | **0** | **1882.50** | **1882.50** | **106,639.19** |
| | | | | **Report Average** | | **0** | **0** | **0** | **0.56** | **0.56** | **31.77** |

# Material Analysis Report by Account

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 201 - 499 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 2 2 | CITY OF GALAX | | | Total | [illegible] | 32 | 0 | 0 | 199.22 | 199.22 | 8,443.00 |
| | | | | Average | | 1 | 0 | 0 | 6.23 | 6.23 | 263.84 |
| 203 | AMERICAN MIRROR CO. | | | Total | 2 | 2 | 0 | 0 | 11.39 | 11.39 | 626.45 |
| | | | | Average | | 1 | 0 | 0 | 5.70 | 5.70 | 313.23 |
| 204 | CONSOLIDATED GLASS & MIRROR | | | Total | 47 | 47 | 0 | 0 | 176.68 | 176.68 | 6,844.14 |
| | | | | Average | | 1 | 0 | 0 | 3.76 | 3.76 | 145.62 |
| 211 | MAURICE VAUGHAN FURNITURE | | | Total | 3 | 3 | 0 | 0 | 1.08 | 1.08 | 59.40 |
| | | | | Average | | 1 | 0 | 0 | 0.36 | 0.36 | 19.80 |
| 217 | VAUGHAN BASSETT FURNITURE | | | Total | 21 | 21 | 0 | 0 | 64.36 | 64.36 | 3,539.80 |
| | | | | Average | | 1 | 0 | 0 | 3.06 | 3.06 | 168.56 |
| 218 | WEBB FURNITURE ENTERPRISES | | | Total | 1 | 1 | 0 | 0 | 1.23 | 1.23 | 67.65 |
| | | | | Average | | 1 | 0 | 0 | 1.23 | 1.23 | 67.65 |
| 220 | D H GRIFFIN WRECKING CO, INC. | | | Total | 1 | 0 | 0 | 0 | 0.00 | 0.00 | 12.82 |
| | | | | Average | | 0 | 0 | 0 | 0.00 | 0.00 | 12.82 |
| 287 | COMMUNITY HOUSING PARTNERS COR | | | Total | 2 | 2 | 0 | 0 | 0.42 | 0.42 | 23.10 |
| | | | | Average | | 1 | 0 | 0 | 0.21 | 0.21 | 11.55 |
| 299 | WASTE MANAGEMENT - AP | | | Total | 22 | 21 | 0 | 0 | 86.20 | 86.20 | 4,776.47 |
| | | | | Average | | 1 | 0 | 0 | 3.92 | 3.92 | 217.11 |
| 309 | V&M REGIONAL RECYCLING | | | Total | 48 | 48 | 0 | 0 | 162.21 | 162.21 | 8,921.55 |
| | | | | Average | | 1 | 0 | 0 | 3.38 | 3.38 | 185.87 |
| | | | | **Report Total** | **179** | **177** | **0** | **0** | **702.79** | **702.79** | **33,314.38** |
| | | | | **Report Average** | | **1** | **0** | **0** | **3.93** | **3.93** | **186.11** |

# Material Analysis Report by Account

Inbound and outbound materials for the period 02/01/2020 - 02/29/2020
Summary Report for Sites: 1, 2, 3, 22, 99
Accounts 500 - 999999 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - ZZ

| Date | Material | Type | Customer | Type | Tickets | Count | Est. vol. | Act. Vol. | Est. Wt. | Actual Wt. | Charge |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 02 | COUNTY OF GRAYSON | | | Total | 63 | 63 | 0 | 0 | 471.72 | 471.72 | 25,944.60 |
| | | | | Average | | 1 | 0 | 0 | 7.49 | 7.49 | 411.82 |
| 04 | TOWN OF INDEPENDENCE | | | Total | 2 | 2 | 0 | 0 | 6.63 | 6.63 | 0.00 |
| | | | | Average | | 1 | 0 | 0 | 3.32 | 3.32 | 0.00 |
| 14 | VDOT/WYTHEVILLE/REF. GR. CO. | | | Total | 4 | 4 | 0 | 0 | 0.16 | 0.16 | 0.00 |
| | | | | Average | | 1 | 0 | 0 | 0.04 | 0.04 | 0.00 |
| | | | | **Report Total** | **69** | **69** | **0** | **0** | **478.51** | **478.51** | **25,944.60** |
| | | | | **Report Average** | | **1** | **0** | **0** | **6.93** | **6.93** | **376.01** |

# Account Aging Report

Accounts 1 - 999999 Types % Balances 0.01 - 999999999
Aged past 0 days As of 02/29/2020

| Account | Customer | Over limit | ---Last payment---- | | 0 - 30 | 31 - 60 | 61 - 90 | Over 90 | Total due |
|---|---|---|---|---|---|---|---|---|---|
| 2 | TOWN OF HILLSVILLE | | 02/21/20 | 13924.90 | 11666.05 | 0.00 | 0.00 | 0.00 | 11666.05 |
| 8 | WASTE INDUSTRIES | | 02/28/20 | 47215.30 | 42633.30 | 0.00 | 0.00 | 0.00 | 42633.30 |
| 9 | VIRGINIA PRODUCE CO INC | | 02/21/20 | 394.35 | 353.65 | 0.00 | 0.00 | 0.00 | 353.65 |
| 13 | PROFESSIONAL ROOFING SERVIC | | 08/22/19 | 229.90 | 573.85 | 153.45 | 0.00 | 0.00 | 727.30 |
| 15 | JDM SERVICES INC | | 02/07/20 | 590.70 | 902.00 | 0.00 | 0.00 | 0.00 | 902.00 |
| 20 | VDOT - CARROLL/MARTINSVILLE | | 02/13/20 | 165.00 | 192.55 | 39.60 | 0.00 | 0.00 | 232.15 |
| 24 | SUNNY SIDE STORE | | 02/28/20 | 24.20 | 49.50 | 0.00 | 0.00 | 0.00 | 49.50 |
| 25 | GARY HILL CONSTRUCTION | | 02/13/20 | 265.10 | 72.05 | 0.00 | 0.00 | 0.00 | 72.05 |
| 26 | JOEL L. HILL | | 02/13/20 | 48.40 | 14.85 | 0.00 | 0.00 | 0.00 | 14.85 |
| 51 | H. D. CROWDER & SON, INC. | | 01/24/20 | 8.80 | 26.95 | 0.00 | 0.00 | 0.00 | 26.95 |
| 58 | NEW RIVER POLYMERS | | 02/13/20 | 13431.00 | 12531.75 | 0.00 | 0.00 | 0.00 | 12531.75 |
| 62 | NATIONAL SALVAGE & SERVICE | | 02/21/20 | 1047.75 | 4440.15 | 0.00 | 0.00 | 0.00 | 4440.15 |
| 64 | DON MARTIN | | 02/13/20 | 18.70 | 30.25 | 0.00 | 0.00 | 0.00 | 30.25 |
| 81 | DLB ENTERPRISES, LLC | | 02/13/20 | 34.00 | 18.00 | 0.00 | 0.00 | 0.00 | 18.00 |
| 87 | ANDERSON HOME IMPROVEMENT | | 01/31/20 | 10.45 | 6.60 | 0.00 | 0.00 | 0.00 | 6.60 |
| 110 | CLARK BROTHERS CO., INC. | | 12/17/10 | 114.50 | 6.67 | 757.90 | 0.00 | 0.00 | 764.57 |
| 119 | QUALITY GUTTERING | | 02/28/20 | 46.75 | 7.15 | 0.00 | 0.00 | 0.00 | 7.15 |
| 130 | PAUL FRAZIER | | 09/12/19 | 12.65 | 32.65 | 0.00 | 0.00 | 0.00 | 32.65 |
| 133 | TOMMY NEFF | | 01/16/20 | 6.45 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 134 | CARROLL COUNTY SCHOOLS | | 02/21/20 | 12.65 | 83.60 | 0.00 | 0.00 | 0.00 | 83.60 |
| 135 | CARROLL CO. BD. OF SUPV. | | 02/28/20 | 64.35 | 78.00 | 0.00 | 0.00 | 0.00 | 78.00 |
| 139 | A. L. NOBLETT, JR. | | 02/13/20 | 56.10 | 70.95 | 0.00 | 0.00 | 0.00 | 70.95 |
| 142 | CECIL HANKS | | 06/12/19 | 14.00 | 13.20 | 0.00 | 0.00 | 0.00 | 13.20 |
| 149 | BURNETTE'S BACKHOE SERVICE | | 02/13/20 | 174.35 | 28.60 | 0.00 | 0.00 | 0.00 | 28.60 |
| 160 | TODD WOLFORD | | 01/31/20 | 119.35 | 29.62 | 53.90 | 0.00 | 0.00 | 83.52 |
| 170 | RICHARDSON GENERAL CONTRACT | | 02/28/20 | 12.65 | 187.55 | 0.00 | 0.00 | 0.00 | 187.55 |
| 172 | COOKE RENTALS INC. | | 11/08/19 | 1369.90 | 371.25 | 0.00 | 0.00 | 0.00 | 371.25 |
| 176 | CANA - CARROLL CO. BD. OF S | | 02/28/20 | 2146.10 | 1585.10 | 0.00 | 0.00 | 0.00 | 1585.10 |
| 186 | CARROLL COUNTY PSA | | 02/28/20 | 2.20 | 1.65 | 0.00 | 0.00 | 0.00 | 1.65 |
| 187 | G&G CONSTRUCTION | | 01/31/20 | 69.85 | 338.25 | 381.15 | 0.00 | 0.00 | 719.40 |
| 202 | CITY OF GALAX | | 02/13/20 | 16793.15 | 8443.00 | 0.00 | 0.00 | 0.00 | 8443.00 |
| 203 | AMERICAN MIRROR CO. | | 02/07/20 | 434.50 | 626.45 | 0.00 | 0.00 | 0.00 | 626.45 |
| 204 | CONSOLIDATED GLASS & MIRROR | | 02/13/20 | 19138.57 | 6730.07 | 0.00 | 0.00 | 0.00 | 6730.07 |
| 211 | MAURICE VAUGHAN FURNITURE | | 02/21/20 | 79.20 | 59.40 | 0.00 | 0.00 | 0.00 | 59.40 |
| 217 | VAUGHAN BASSETT FURNITURE | | 02/28/20 | 905.85 | 2349.65 | 0.00 | 0.00 | 0.00 | 2349.65 |
| 218 | WEBB FURNITURE ENTERPRISES | | 02/21/20 | 67.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 220 | D H GRIFFIN WRECKING CO, IN | | 01/31/20 | 9557.35 | 12.82 | 1456.95 | 0.00 | 0.00 | 1469.77 |
| 287 | COMMUNITY HOUSING PARTNERS | | 02/13/20 | 19.80 | 23.10 | 0.00 | 0.00 | 0.00 | 23.10 |
| 299 | WASTE MANAGEMENT - AP | | 02/07/20 | 5023.15 | 5319.87 | 3487.00 | 0.00 | 0.00 | 8806.87 |
| 309 | V&M REGIONAL RECYCLING | | 02/28/20 | 16755.75 | 8921.55 | 0.00 | 0.00 | 0.00 | 8921.55 |
| 502 | COUNTY OF GRAYSON | | 02/21/20 | 31794.45 | 25944.60 | 0.00 | 0.00 | 0.00 | 25944.60 |
| 541 | RIVER NORTH CORRECTIONAL CT | | 11/27/19 | 9.35 | 62.70 | 0.00 | 0.00 | 0.00 | 62.70 |

# Account Aging Report

Accounts 1 - 999999 Types % Balances 0 01 - 999999999
Aged past 0 days As of 02/29/2020

| Account | Customer | Over limit | ---Last payment---- | 0 - 30 | 31 - 60 | 61 - 90 | Over 90 | Total due |
|---|---|---|---|---|---|---|---|---|
| | | | | 134838.95 | 6329.95 | 0 00 | 0.00 | 141168 90 |

Draper Aden Associates

# SUMMARY OF ENGINEERING ACTIVITIES
# CGGSWA
# LANDFILL PERMITS 508 AND 605
# MARCH 2020 REPORT

| DAA Project No. | Description | Updates |
|---|---|---|
| B10101B-15H | Engineering Assistance - Permit 508 | None this month. |
| **COMPLETED** | Closure Construction - Permit 508 | Thirty year post-closure care period started on June 17, 2014. |
| B10101B-17H | Engineering Assistance - Permit 605 | Assistance with budget planning for FY 2021 and Cell 6 construction cost update. |
| B10101B-18G | Landfill Gas Monitoring | First quarter 2020 gas monitoring event conducted on March 4th. Both landfills are in compliance. Report will be submitted. |
| B10101B-19 | Groundwater Monitoring - Permit 508 | The groundwater program remains in compliance. The 2019 Annual Groundwater Monitoring Report was submitted to DEQ on February 24, 2020 prior to the 120-day reporting deadline. The first semiannual 2020 groundwater monitoring event was completed on March 9-10, 2020. This event also included semiannual leachate monitoring. We should receive the analytical results in the next few weeks. |
| B10101B-20 | Groundwater Monitoring - Permit 605 | The groundwater program remains in compliance. The 2019 Annual Groundwater Monitoring Report was submitted to DEQ on February 24, 2020 prior to the 120-day reporting deadline. The first semiannual 2020 groundwater monitoring event was completed on March 9, 2020. This event also included semiannual leachate monitoring. We should receive the analytical results in the next few weeks. |
| B10101B-21 | Storm water Compliance | Storm water samples were collected at all Outfalls in January 2020 along with quarterly visual monitoring, there were no benchmark exceedances. Electronic-Discharge Monitoring Forms (e-DMRs) were submitted January 10th, 2020 for the 2019 second semiannual compliance period. There were no exceedances. SWPPP update is being finalized. |
| B10101B-25H | Title V Permit Submittals | Submitted the 2019 Annual Certification and the Second Half 2019 Semi-Annual Monitoring Reporting Forms to the DEQ on February 3rd. Drafted the 2019 Annual Update and Emissions Statement for the Authority's signature on March 27th. Drafted and submitted the 2019 green house gas report to the EPA on March 10th. |
| B10101B-35 | Soil Evaluation | No activity. |
| B10101B-P | Aerial survey and capacity analysis. | Next aerial survey anticipated in FY 2021. |
| **COMPLETED** | Permit 605 - Cell 2 Construction Phase Services | **COMPLETED - CTO issued 12/7/18.** |
| B10101B-40 | Permit modification for reconfiguration | The Permit Modification was submitted to the DEQ on February 21st. |
| B10101B-40A | Financial Evaluation | Next evaluation anticipated in FY 2021. |
| B10101B-41 | Adjacent property borrow area | The grading desing plans were submitted on 3/10/20 to the County for E&S approval. |

## CGGSWA - ANNUAL ENGINEERING AND ENVIRONMENTAL BUDGET

### FY 2020 - Billing summary by activity and job number

**Prepared by Draper Aden Associates**

| CATEGORY | DAA JOB NUMBER | BUDGET CODE | FY 2020 MODIFIED - Approved by Board 1/24/20 | BILLED THROUGH 12/31/19 | JANUARY INVOICE | FEBRUARY INVOICE | REMAINING AS OF 3/1/20 |
|---|---|---|---|---|---|---|---|
| **LANDFILL CONSULTING** | | **3002A** | | | | | |
| Permit 508 - Engineering support - operations | B10101B-15H | | $0 | $0.00 | | | $0.00 |
| Permit 605 - Engineering support - operations | B10101B-17H | | $17,000 | $14,353.30 | $1,211.00 | | $1,435.70 |
| Financial evaluation | Not assigned | | $0 | $0.00 | | | $0.00 |
| **PERMIT MODIFICATION - CELL SEQUENCING** | | | | | | | |
| Major permit modification | B10101B-40C | | $100,200 | $51,895.00 | $22,122.10 | $19,647.20 | $6,535.70 |
| Response to VDEQ on permit application | Not assigned | | $20,000 | $0.00 | | | $20,000.00 |
| **OTHER** | | | | | | | |
| Solid Waste Management Plan overhaul | Not assigned | | $0 | $0.00 | | | $0.00 |
| Adjacent borrow area development - engineering | B10101B-41A | | $30,000 | $7,261.68 | | | $22,738.32 |
| Survey - field support of operations | Not assigned | | $3,500 | $0.00 | | | $3,500.00 |
| **LANDFILL GAS** | | **3002I** | | | | | |
| Gas probe/active system monitoring | B10101B-18G | | $9,900 | $3,808.80 | | | $6,091.20 |
| **AERIAL SURVEY AND CAPACITY ANALYSIS** | | **3002J** | | | | | |
| Survey | Not assigned | | $0 | $0.00 | | | $0.00 |
| Engineering | Not assigned | | $0 | $0.00 | | | $0.00 |
| **GROUNDWATER AND LEACHATE MONITORING** | | **3002O** | | | | | |
| Permit 508 - routine monitoring - semiannual | B10101B-19 | | $33,850 | $21,756.30 | $2,714.20 | $4,220.90 | $5,158.60 |
| Permit 605 - routine monitoring - semiannual | B10101B-20 | | $30,250 | $23,907.30 | $3,049.70 | $2,710.60 | $582.40 |
| **WETLAND MONITORING OR OTHER ACTIVITIES** | | **3002P** | | | | | |
| Annual requirements | Not assigned | | $0 | $0.00 | | | $0.00 |
| Additional services - permitting | Not assigned | | $0 | $0.00 | | | $0.00 |
| **STORM WATER SAMPLING** | | **3002T** | | | | | |
| Annual requirements | B10101B-21 | | $16,000 | *$6,170.68* | *$2,489.40* | *$1,531.90* | $5,808.02 |
| Additional services | Not assigned | | *$0* | *$0.00* | | | $0.00 |
| **TITLE V AIR QUALITY PERMITTING** | | **3002U** | | | | | |
| Permit reporting | B10101B-25H | | ***$5,200*** | $587.50 | $413.00 | | $4,199.50 |
| **TOTAL** | | | **$265,900** | **$129,740.56** | **$31,999.40** | **$28,110.60** | **$76,049.44** |

Solid Waste Authority Manager's Report
March 27, 2020

**Agenda:**

- Raymond James CD Renewals (2) May & (2) June
- New River Polymers (Increased Tonnages)
- DEQ Inspection (Attached)
- Paving (Quotes for overlay approximately 1500 LF)
- Tire Removal Quotes (Price Increased)
- FY21 Proposed Budget (Attached)
- Equipment Update (All well)
- Board Meeting Dates (April 24, 2020)
- Questions and answers

# COMMONWEALTH of VIRGINIA

*DEPARTMENT OF ENVIRONMENTAL QUALITY*
SOUTHWEST REGIONAL OFFICE
355 - A Deadmore Street, Abingdon, Virginia 24210
(276) 676-4800 Fax (276) 676-4899
www.deq.virginia.gov

Matthew J Strickler
Secretary of Natural Resources

David K. Paylor
Director

Jeffrey Hurst
Regional Director

February 19, 2020

Mr. Allen Lawson
Landfill Manager
Carroll-Grayson-Galax Solid Waste Authority
P.O. Box 1837
Hillsville, Virginia 24343

**NO DEFICIENCY LETTER**

Re: Carroll-Grayson-Galax Regional Landfill
Solid Waste Permits ("SWP") Number 605 and 508

Dear Mr. Lawson:

On February 13, 2020, the Virginia Department of Environmental Quality Southwest Regional Office conducted inspections of the solid waste management facilities operating under SWP605 and SWP508. During these inspections, the facilities were evaluated for compliance with the Virginia Waste Management Act, Va. Code § 10.1-1400 *et seq.* ("Act"), the Virginia Solid Waste Management Regulations, 9 VAC 20-81-10 *et seq.* ("Regulations"), SWP605, and SWP508.

During these inspections, no apparent violations of the Act, Regulations, SWP605, or SWP508 were observed. A copy of the inspection checklists are enclosed.

If you have any questions, please contact me at (276) 676-4840.

Sincerely,

RECEIVED FEB 24 2020 AL

Stephan Martin
Solid Waste Program Inspector

Copy: Facility Files (SWP 605; SWP 508)

# Compliance Inspection Report

## Inspection Summary

**Facility:** Carroll Grayson Galax Regional Landfill
**Permit:** SWP508
**Region:** Southwest
**Inspection Type:** Compliance Evaluation Inspection
**Facility Staff:** Allen Lawson
Kevin Phillips

**Inspector:** Stephan Martin
**Inspection Date:** 2/13/2020
**Approximate Arrival Time:** 12:30 pm
**Inspection Method:** Unannounced
**Exit Interview:** Yes
**Weather Conditions:** overcast

## Sanitary Landfill (Post-Closure)

| Reference | Description | SL | Result |
|---|---|---|---|
| **Compliance Area: Operator Information** | | | |
| 10.1-1408.1 | Disclosure Statement | I | ✓ |
| **Compliance Area: Recordkeeping, Reporting & Permit** | | | |
| 20-81-100.B | Compliance with the facility's permit | II | ✓ |
| 20-81-530 | Permittee recordkeeping and reporting | II | ✓ |
| **Compliance Area: Design, Construction & Operation** | | | |
| 20-81-140.A.6 | Pollutant discharge | III | ✓ |
| **Compliance Area: Closure & Post-Closure Care** | | | |
| 20-81-160 | Closure requirements | II | |
| 20-81-170 | Post-closure care requirements | II | ✓ |
| **Compliance Area: Decomposition Gas Control** | | | |
| 20-81-200.A,B,E | Decomposition gas concentrations, monitoring & recordkeeping | II | ✓ |
| 20-81-200.C | Decomposition gas-remediation | III | |
| 20-81-200.D | Decomposition gas-odor management | I | |
| **Compliance Area: Leachate Control** | | | |
| 20-81-210 | Leachate control | II | ✓ |
| **Compliance Area: Groundwater Monitoring** | | | |
| 20-81-250 | Groundwater monitoring program | II | ✓ |
| 20-81-260 | Corrective action program | II | |
| **Compliance Area: Landfill Mining** | | | |
| 20-81-385 & 395 | Landfill Mining | II | |

SL = Severity Level ✓ = In Compliance X = Alleged Violation N/A = Not Applicable Blank = Not Inspected

## General Comments

| Reference | Comments |
|---|---|
| 10.1-1408.1 | Disclosure Statement - An updated disclosure statement was received on August 29, 2019. |
| 20-81-100.B | Compliance with the facility's permit - The facility appears to be operating in accordance with the permit. |
| 20-81-530 | Permittee recordkeeping and reporting - All requested records were made available. Monthly self inspection records were reviewed, comments were made when applicable along with any actions taken to correct any issues. |
| 20-81-140.A.6 | Pollutant discharge - No discharges were observed at the time inspection. |
| 20-81-170 | Post-closure care requirements - Cap is in good condition, with thick, full cover. Facility access roads are in good condition, site access is strictly controlled. No seeps or wet areas were observed at the time of the inspection. There was no litter present. The weep drains installed above the top liner were flowing freely, and moving non-contact water to the stormwater ditches. |

| | |
|---|---|
| 20-81-200.A,B,E | Decomposition gas concentrations, monitoring & recordkeeping - Gas system appurtenances appeared to be in good condition. Required reporting is up to date with no recent methane detections. |
| 20-81-210 | Leachate control - Leachate is discharged into the sanitary sewer. Records of metered leachate are kept and were made available during the record review portion of the inspection.. |
| 20-81-250 | Groundwater monitoring program - Observed GW wells were permanently labeled, locked and capped |

## Disclosure Statement Details

| Key Personnel | Title |
|---|---|
| Brenda Sutherland | Vice Chairman |
| C.M. Mitchell | Chairman |
| Sam Dickson | Director |
| T. Allen Lawson | Manager |

**Disclosure Statement Last Updated:** 8/29/2019

## Waste Management Facility Operators

| Licensed Operator | License # | Expiration Date |
|---|---|---|

**PLEASE advise the Regional Office within 10 calendar days if any information noted in this report is incorrect, if you have taken appropriate action to meet compliance, or if there is other information that the department should consider regarding any alleged violations.**

**PLEASE be advised that this report is not an agency proceeding or determination which may be considered a case decision under the Administrative Process Act (VA Code 2.2-4000 et seq). If informal discussions do not lead to a satisfactory conclusion on the contents of this report, you may request in writing that DEQ take all necessary steps to issue a final decision or fact finding under the APA on whether or not a violation has occurred.**

# Compliance Inspection Report

## Inspection Summary

**Facility:** Carroll Grayson Galax Regional Landfill 2
**Permit:** SWP605
**Region:** Southwest
**Inspection Type:** Compliance Evaluation Inspection
**Facility Staff:** Allen Lawson
Kevin Phillips

**Inspector:** Stephan Martin
**Inspection Date:** 2/13/2020
**Approximate Arrival Time:** 12:30 pm
**Inspection Method:** Unannounced
**Exit Interview:** Yes
**Weather Conditions:** overcast

## Sanitary Landfill (Active)

| Reference | Description | SL | Result |
|---|---|---|---|
| **Compliance Area: Operator Information** | | | |
| 10.1-1408.1 | Disclosure Statement | I | ✓ |
| 10.1-1408.2 | Operator Certification | II | ✓ |
| **Compliance Area: Recordkeeping, Reporting & Permit** | | | |
| 20-81-80 | Waste Assessment Program | II | |
| 20-81-100.B | Compliance with the facility's permit | II | ✓ |
| 20-81-100.E | Unauthorized waste program and inspection | II | ✓ |
| 20-81-140.A.16 | Facility self inspections | I | ✓ |
| 20-81-140.A.17 | Record maintained of waste received and processed | I | ✓ |
| 20-81-485 | Operations Manual | II | ✓ |
| 20-81-530 | Permittee recordkeeping and reporting | II | ✓ |
| **Compliance Area: Design, Construction & Operation** | | | |
| 20-81-130 | Facility design / construction | I | |
| 20-81-140.A.1,4 | Safety and fire control | II | ✓ |
| 20-81-140.A.6 | Pollutant discharge | III | ✓ |
| 20-81-140.A.7 | Stormwater control system maintenance | II | ✓ |
| 20-81-140.A.8,14-15 | Facility operation, maintenance, and training | II | ✓ |
| 20-81-140.A.9-13 | Hazard and nuisance control | I | ✓ |
| 20-81-140.B | Compaction, cover & working face | I | ✓ |
| 20-81-610-660 | Special Waste | II | ✓ |
| **Compliance Area: Closure & Post-Closure Care** | | | |
| 20-81-160 | Closure requirements | II | |
| 20-81-170 | Post-closure care requirements | II | |
| **Compliance Area: Decomposition Gas Control** | | | |
| 20-81-200.A,B,E | Decomposition gas concentrations, monitoring & recordkeeping | II | ✓ |
| 20-81-200.C | Decomposition gas-remediation | III | |
| 20-81-200.D | Decomposition gas-odor management | I | |
| **Compliance Area: Leachate Control** | | | |
| 20-81-210 | Leachate control | II | ✓ |
| **Compliance Area: Groundwater Monitoring** | | | |
| 20-81-250 | Groundwater monitoring program | II | ✓ |
| 20-81-260 | Corrective action program | II | |
| **Compliance Area: Landfill Mining** | | | |
| 20-81-385 & 395 | Landfill Mining | II | |

SL = Severity Level  ✓ = In Compliance  X - Alleged Violation  N/A - Not Applicable  Blank = Not Inspected

## General Comments

| Reference | Comments |
|---|---|
| 10.1-1408.1 | Disclosure Statement - An updated disclosure statement was received for this facility on August 29, 2019. |
| 10.1-1408.2 | Operator Certification - The operators for this facility are listed at the end of this report. |
| 20-81-100.B | Compliance with the facility's permit - Records of incoming waste were reviewed dating back to the last CEI. Amendment 6, which raises the facility process limit to 350 TPD was approved on November 1, 2019. |
| 20 81-100.E | Unauthorized waste program and inspection - Random inspection logs were reviewed at the time of inspection, The facility conducts random load inspections each week. |
| 20-81-140.A.16 | Facility self inspections - The facility has a monthly and quarterly self-inspection program. These records were reviewed dating back to the last CEI. |
| 20-81-140.A 17 | Record maintained of waste received and processed - Incoming waste records were reviewed back to the time of the last CEI. The 350 tpd process limit was not exceeded. |
| 20-81-485 | Operations Manual - The operations manual was last certified by Allen Lawson on December 12, 2019. |
| 20-81-530 | Permittee recordkeeping and reporting - As of the date of the inspection, all required reports appear to have been submitted, and records requested at the time of inspection were complete |
| 20-81 140.A.1,4 | Safety and fire control - The facility has regular, topical safety briefings monthly. Upon request the facility provided records. The facility appeared to have more than three days of daily cover adjacent to the working face. |
| 20-81-140.A.6 | Pollutant discharge - At the time of inspection, there were no discharges observed. |
| 20-81-140.A.7 | Stormwater control system maintenance At the time of inspection, stormwater ditches and controls were in good repair. |
| 20-81 140.A.8,14-15 | Facility operation, maintenance, and training - Access to the landfill, and the active face was controlled. The facility appeared to have adequate equipment to run the facility as permitted. The facility had used some some fiber reinforced cement board material, as allowed in the beneficial use approval issued on November 21, 2019. The use of the material appears to be in line with the stipulations in that approval Stockpiles of the material were present on the lined cells, and had been used in a limited fashion to construct a haul road on the lined area. |
| 20-81 140.A.9-13 | Hazard and nuisance control - At the time of inspection all facility roadways were in good repair. The facility had very little blown litter which is controlled with fencing and with daily litter pickup. Dust is controlled on roadways with water trucks, and the water truck had been in use the day of inspection. A log is kept of water truck applications for dust control. |
| 20-81-140.B | Compaction, cover & working face - Facility had a small working face at the time of inspection. The facility was working on the new cell area, and is bringing the elevation up in this area, where they will likely work throughout the winter (wetter) months. The facility relies on a tarp system for daily cover, but maintains a soil stockpile adjacent to the working area estimated to be in excess of the 3 day requirement<br>Cell 1 was covered with an appropriate amount of intermediate cover and had been seeded. Some erosion rills were visible due to recent heavy rains that will be repaired as soon as possible. |
| 20-81-610-660 | Special Waste - The facility had approximately 1,000 tires on-site. The facility contact stated that the tires were due to be removed very soon. |
| 20-81-200.A,B,E | Decomposition gas concentrations, monitoring & recordkeeping - The quarterly monitoring event conducted on December 6, 2019 resulted in methane being detected at 0 3% by volume in Probe 4D. Methane was not detected in any of the other facility probes or buildings. |
| 20-81-210 | Leachate control - Leachate is collected and metered into the sanitary sewer system. No seeps were observed at the time of the inspection. |
| 20-81-250 | Groundwater monitoring program - GW wells observed were labeled, locked and in good repair. |

## Disclosure Statement Details

| Key Personnel | Title |
|---|---|
| Brenda Sutherland | Vice Chairman |
| C.M. Mitchell | Chairman |
| Sam Dickson | Director |
| T. Allen Lawson | Landfill Manager |

**Disclosure Statement Last Updated:** 8/29/2019

### Waste Management Facility Operators

| Licensed Operator | License # | Expiration Date |
|---|---|---|
| Kevin B. Phillips | 4605001615 | 9/30/2020 |
| Patricia Lynn Hash | 4605002811 | 5/31/2021 |
| Timothy Lawson | 4505001616 | 9/30/2020 |

**PLEASE advise the Regional Office within 10 calendar days if any information noted in this report is incorrect, if you have taken appropriate action to meet compliance, or if there is other information that the department should consider regarding any alleged violations.**

**PLEASE be advised that this report is not an agency proceeding or determination which may be considered a case decision under the Administrative Process Act (VA Code 2.2-4000 et seq). If informal discussions do not lead to a satisfactory conclusion on the contents of this report, you may request in writing that DEQ take all necessary steps to issue a final decision or fact finding under the APA on whether or not a violation has occurred.**

# Carroll-Grayson-Galax Solid Waste Authority

## Budget Overview

| EXPENSE ACCOUNT | ACTUAL FY19 | APPROVED FY20 | PROPOSED FY21 | Cell VI Const. LGIP |
|---|---|---|---|---|
| 1001 Salaries | 356,910.84 | 367,700.00 | 378,731.00 | |
| 2001 Benefits | 166,281.44 | 175,000.00 | 178,000.00 | |
| 3002A Eng Serv LF Consulting | 44,404.00 | 170,700.00 | 90,800.00 | 221,400.00 |
| 3002I Eng Landfill Gas Monit | 4,567.43 | 9,900.00 | 9,900.00 | |
| 3002J Aerial Survey & Cap Study | 0.00 | 0.00 | 15,500.00 | |
| 3002O Groundwater Monitoring | 62,763.77 | 57,600.00 | 75,900.00 | 24,300.00 |
| 3002P Wetlands & Const Bid Phas | | 0.00 | 15,000.00 | |
| 3002T Stormwater Sampling | 15,358.63 | 22,500.00 | 17,000.00 | |
| 3002U Title V Air Qual Permit | 6,287.90 | 5,200.00 | 5,200.00 | |
| 3002V Tier II Testing | 2,647.20 | | | |
| 3003 Cell Construction (Closure) | 1,936,551.02 | 0.00 | 248,069.00 | 659,931.00 |
| 3005 Equipment | 14,207.76 | 15,000.00 | 15,000.00 | |
| 5101 Utilities | 9,677.37 | 12,000.00 | 12,000.00 | |
| 5102 Fuel | 65,092.87 | 90,000.00 | 90,000.00 | |
| 5203 Telephone | 6,142.16 | 8,000.00 | 8,000.00 | |
| 5400 Office Equipment | 6,825.09 | 8,500.00 | 8,500.00 | |
| 5401 Office Supplies | 4,470.27 | 5,000.00 | 5,000.00 | |
| 5401A Office Equip Lease | 1,191.60 | 1,500.00 | 1,500.00 | |
| 5401B Office Equipment Support | 1,200.00 | 1,600.00 | 1,600.00 | |
| 5401C Advertising | 2,353.73 | 3,500.00 | 3,500.00 | |
| 5401D Audit | 8,950.00 | 9,500.00 | 9,800.00 | |
| 5408 Equipment Repair | 82,044.25 | 100,000.00 | 100,000.00 | |
| 5415 Misc Supplies | 7,376.22 | 15,000.00 | 15,000.00 | |
| 5415A Uniforms & Supplies | 3,447.85 | 5,500.00 | 5,500.00 | |
| 5415B Rock | 6,250.00 | 5,000.00 | 5,000.00 | |
| 5415C Wood Grinding | 12,000.00 | 15,000.00 | 20,000.00 | |
| 5415D Tire Disposal | 40,370.75 | 40,000.00 | 50,000.00 | |
| 5415F Paving | 15,000.00 | 25,000.00 | 30,000.00 | |
| 5415G Catering | 1,472.66 | 2,500.00 | 2,500.00 | |
| 5418 Recycling | 2,951.75 | 3,000.00 | 3,000.00 | |
| 5419 Building Maintenance | 3,057.00 | 6,000.00 | 6,000.00 | |
| 5420 Insurance | 16,053.00 | 22,000.00 | 22,000.00 | |
| 5425 Legal Fees | 125.00 | 10,000.00 | 10,000.00 | |
| 5430 DEQ | 10,977.48 | 28,000.00 | 20,000.00 | |
| 5435 Seminars | 1,009.16 | 1,800.00 | 2,000.00 | |
| 5439 Community Economic Develop | 260,875.00 | 250,000.00 | 225,000.00 | |
| 5440 Leachate | 35,877.55 | 38,000.00 | 45,000.00 | |
| 5441 HHW / Shredding | 31,270.00 | 35,000.00 | 35,000.00 | |
| 0050 Landfill Closure / LGIP | 396,171.90 | 370,000.00 | 400,000.00 | |
| 8000 Employee Contingency | 974.52 | 10,000.00 | 15,000.00 | |
| 8500 Equipment Capital Improvement | 97,502.86 | 316,000.00 | 200,000.00 | |
| | **$3,740,690.03** | **$2,261,000.00** | **$2,400,000.00** | **$905,631.00** |

| | |
|---|---|
| **ANTICIPATED FY21 TIPPING FEE REVENUE** | **$2,400,000.00** |
| ** Use of Reserves (LGIP) Cell VI Construction | $905,631.00 |
| **Total Proposed Budget** | $3,305,631.00 |

**BLUE**RIDGE**CROSSROADS**
economic development authority

Carroll – Galax – Grayson VIRGINIA

**Carroll-Grayson-Galax Regional Industrial Facilities Authority**
**Regular Meeting Agenda**
**Monday, March 23, 2020**
**Time: 3:00 PM**

**Location: Crossroads Institute**

1. Call to Order
2. Consent agenda:
   a. Minutes from the February 24th meeting
   b. Treasurer's report
3. SBDC Report
4. Wildwood Commerce Park
   a. Water Availability for Wildwood from Carroll County
   b. Enterprise Zone Incentives Water/Wastewater for Wildwood Prospects
   c. Schedule for Natural Gas to serve Wildwood – Update on Carroll County discussions with Appalachian Natural Gas
5. Director's report
6. Announcements
7. Closed Session: Pursuant to VA Code Section 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (if necessary).
8. Adjourn

***The Blue Ridge Crossroads Region is Virginia's "Entrepreneurial Region."***

1117 East Stuart Drive . Galax, Virginia 24333
Tel: 276.236.0391 www.brceda.org

BLUE RIDGE CROSSROADS EDA
BALANCE SHEET
FEBRUARY 29, 2020

ASSETS

| | | |
|---|---|---|
| CURRENT ASSETS | | |
| REGULAR CHECKING ACCOUNT | $ 307,641.69 | |
| MONEY MARKET - GNB | 327,729.98 | |
| DESIGNATED FUNDS-MARKETING | 41,541.55 | |
| ACCOUNTS RECEIVABLE | 12,550.00 | |
| LAND INVENTORY | 12,910,286.04 | |
| TOTAL CURRENT ASSETS | | 13,599,749.26 |
| PROPERTY AND EQUIPMENT | | |
| EQUIPMENT | 33,178.75 | |
| OFFICE EQUIPMENT | 1,553.15 | |
| ACCUMULATED DEPRECIATION | (18,649.89) | |
| TOTAL PROPERTY AND EQUIPMENT | | 16,082.01 |
| OTHER ASSETS | | |
| DEFERRED OUTFLOWS PENSION | 6,067.00 | |
| DEFERRED OUTFLOWS - OPEB | 232.00 | |
| TOTAL OTHER ASSETS | | 6,299.00 |
| TOTAL ASSETS | | $ 13,622,130.27 |

LIABILITIES AND CAPITAL

| | | |
|---|---|---|
| CURRENT LIABILITIES | | |
| ACCOUNTS PAYABLE | $ 2,825.82 | |
| ST PORTION OF LT DEBT | 106,559.65 | |
| TOTAL CURRENT LIABILITIES | | 109,385.47 |
| LONG-TERM LIABILITIES | | |
| NOTES PAYABLE - MRPDC | 164,793.18 | |
| NOTES PAYABLE - GNB | 4,578,947.26 | |
| DEFERRED INFLOWS PENSION | 24,669.00 | |
| DEFERRED INFLOWS - OPEB | 246.00 | |
| NET PENSION LIABILITY | 7,892.00 | |
| NET OPEB LIABILITY | 2,224.00 | |
| TOTAL LONG-TERM LIABILITIES | | 4,778,771.44 |
| TOTAL LIABILITIES | | 4,888,156.91 |
| CAPITAL | | |
| FUND BALANCE | 8,421,816.30 | |
| NET INCOME | 312,157.06 | |
| TOTAL CAPITAL | | 8,733,973.36 |
| TOTAL LIABILITIES & CAPITAL | | $ 13,622,130.27 |

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY

# BLUE RIDGE CROSSROADS EDA
## Income Statement
For the Eight Months Ending February 29, 2020

| | | Current Month | | | Year to Date | |
|---|---|---|---|---|---|---|
| Revenues | | | | | | |
| GRANT REVENUE VA TOB #3009 | $ | 71,700.00 | 94.82 | $ | 341,895.48 | 51.32 |
| CITY OF GALAX | | 0.00 | 0.00 | | 106,680.00 | 16.01 |
| COUNTY OF GRAYSON | | 0.00 | 0.00 | | 106,680.00 | 16.01 |
| COUNTY OF CARROLL | | 0.00 | 0.00 | | 106,680.00 | 16.01 |
| OTHER INCOME | | 3,875.00 | 5.12 | | 3,875.00 | 0.58 |
| INTEREST INCOME | | 41.75 | 0.06 | | 329.80 | 0.05 |
| Total Revenues | | 75,616.75 | 100.00 | | 666,140.28 | 100.00 |
| Cost of Sales | | | | | | |
| Total Cost of Sales | | 0.00 | 0.00 | | 0.00 | 0.00 |
| Gross Profit | | 75,616.75 | 100.00 | | 666,140.28 | 100.00 |
| Expenses | | | | | | |
| UNREALIZED PROCEEDS ASSET SA | | 0.00 | 0.00 | | 125,000.00 | 18.76 |
| SALARIES & WAGES | | 2,625.00 | 3.47 | | 30,090.30 | 4.52 |
| PAYROLL TAXES | | 200.82 | 0.27 | | 2,024.00 | 0.30 |
| HEALTH INSURANCE | | 0.00 | 0.00 | | 6,747.00 | 1.01 |
| PROFESSIONAL FEES | | 465.00 | 0.61 | | 3,377.00 | 0.51 |
| COURT COSTS | | 0.00 | 0.00 | | 22.88 | 0.00 |
| ADVERTISING | | 0.00 | 0.00 | | 627.89 | 0.09 |
| POSTAGE & FREIGHT EXPENSE | | 0.00 | 0.00 | | 58.90 | 0.01 |
| TELECOMMUNICATIONS | | 130.09 | 0.17 | | 538.34 | 0.08 |
| OFFICE SUPPLIES | | 0.00 | 0.00 | | 1,531.90 | 0.23 |
| OFFICE RENTAL | | 0.00 | 0.00 | | 2,250.00 | 0.34 |
| MILEAGE & FUEL EXPENSE | | 0.00 | 0.00 | | 134.56 | 0.02 |
| REPAIRS & MAINT | | 0.00 | 0.00 | | 75,600.00 | 11.35 |
| INTEREST EXPENSE | | 13,887.06 | 18.37 | | 100,987.99 | 15.16 |
| MARKETING - WILDWOOD | | 0.00 | 0.00 | | 325.00 | 0.05 |
| DEPRECIATION EXPENSE | | 225.93 | 0.30 | | 1,807.44 | 0.27 |
| STORMWATER REPAIRS | | 0.00 | 0.00 | | 2,850.00 | 0.43 |
| TAX WITHELD ON INVESTMENTS | | 10.02 | 0.01 | | 10.02 | 0.00 |
| Total Expenses | | 17,543.92 | 23.20 | | 353,983.22 | 53.14 |
| Net Income | $ | 58,072.83 | 76.80 | $ | 312,157.06 | 46.86 |

# BLUE RIDGE CROSSROADS EDA
## General Ledger Trial Balance
## As of Feb 29, 2020

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

| Account ID | Account Description | Debit Amt | Credit Amt |
|---|---|---|---|
| 1010 | REGULAR CHECKING ACCOU | 307,641.69 | |
| 1020 | MONEY MARKET - GNB | 327,729.98 | |
| 1025 | DESIGNATED FUNDS-MARKET | 41,541.55 | |
| 1100 | ACCOUNTS RECEIVABLE | 12,550.00 | |
| 1200 | LAND INVENTORY | 12,910,286.0 | |
| 1500 | EQUIPMENT | 33,178.75 | |
| 1530 | OFFICE EQUIPMENT | 1,553.15 | |
| 1700 | ACCUMULATED DEPRECIATIO | | 18,649.89 |
| 1801 | DEFERRED OUTFLOWS PENSI | 6,067.00 | |
| 1802 | Deferred Outflows - OPEB | 232.00 | |
| 2000 | ACCOUNTS PAYABLE | | 2,825.82 |
| 2110 | NOTES PAYABLE - MRPDC | | 164,793.18 |
| 2650 | NOTES PAYABLE - GNB | | 4,578,947.26 |
| 2655 | ST PORTION OF LT DEBT | | 106,559.65 |
| 2801 | DEFERRED INFLOWS PENSIO | | 24,669.00 |
| 2803 | Deferred inflows - OPEB | | 246.00 |
| 2810 | NET PENSION LIABILITY | | 7,892.00 |
| 2811 | Net OPEB liability | | 2,224.00 |
| 3900 | FUND BALANCE | | 8,421,816.30 |
| 4011 | GRANT REVENUE VA TOB #30 | | 341,895.48 |
| 4050 | CITY OF GALAX | | 106,680.00 |
| 4055 | COUNTY OF GRAYSON | | 106,680.00 |
| 4060 | COUNTY OF CARROLL | | 106,680.00 |
| 4500 | OTHER INCOME | | 3,875.00 |
| 4800 | INTEREST INCOME | | 329.80 |
| 4910 | UNREALIZED PROCEEDS ASS | 125,000.00 | |
| 6000 | SALARIES & WAGES | 30,090.30 | |
| 6001 | PAYROLL TAXES | 2,024.00 | |
| 6003 | HEALTH INSURANCE | 6,747.00 | |
| 6031 | PROFESSIONAL FEES | 3,377.00 | |
| 6032 | COURT COSTS | 22.88 | |
| 6040 | ADVERTISING | 627.89 | |
| 6070 | POSTAGE & FREIGHT EXPENS | 58.90 | |
| 6071 | TELECOMMUNICATIONS | 538.34 | |
| 6072 | OFFICE SUPPLIES | 1,531.90 | |
| 6073 | OFFICE RENTAL | 2,250.00 | |
| 6101 | MILEAGE & FUEL EXPENSE | 134.56 | |
| 6120 | REPAIRS & MAINT | 75,600.00 | |
| 6600 | INTEREST EXPENSE | 100,987.99 | |
| 6750 | MARKETING - WILDWOOD | 325.00 | |
| 6800 | DEPRECIATION EXPENSE | 1,807.44 | |
| 7215 | STORMWATER REPAIRS | 2,850.00 | |
| 8000 | TAX WITHELD ON INVESTMEN | 10.02 | |
| | **Total:** | **13,994,763.3** | **13,994,763.3** |

# BLUE RIDGE CROSSROADS EDA
## Account Reconciliation
## As of Feb 29, 2020
## 1010 - REGULAR CHECKING ACCOUNT
## Bank Statement Date: February 29, 2020

Filter Criteria includes: Report is printed in Detail Format.

| | | | | |
|---|---|---|---|---|
| Beginning GL Balance | | | | 178,111.98 |
| Add: Cash Receipts | | | | 157,155.00 |
| Less: Cash Disbursements | | | | (27,625.29) |
| Add (Less) Other | | | | |
| Ending GL Balance | | | | 307,641.69 |
| Ending Bank Balance | | | | 349,313.33 |
| Add back deposits in transit | | | | |
| Total deposits in transit | | | | |
| (Less) outstanding checks | | | | |
| | Feb 21, 2020 | 2295 | (48.24) | |
| | Feb 21, 2020 | 2296 | (81.85) | |
| Total outstanding checks | | | | (130.09) |
| Add (Less) Other | | | | |
| | Feb 29, 2020 | 2-4 | (41,541.55) | |
| Total other | | | | (41,541.55) |
| Unreconciled difference | | | | 0.00 |
| Ending GL Balance | | | | 307,641.69 |

399-03-01-00 00601 0 C 001 30 50 004
BLUE RIDGE CROSSROADS ECONOMIC DEV AGCY
1117 E STUART DR STE 178
GALAX VA 24333-2656

# Your consolidated statement

For 02/28/2020

## Contact us

BBT.com

(800) BANK-BBT or (800) 226-5228

BB&T and SunTrust have merged to become Truist. Until our separate operating systems are fully integrated, we'll continue to use the BB&T name. For now, keep banking as you always have. Find details about BB&T now Truist, your account(s), and the Truist Disclosure at any BB&T financial center, BBT.com/Truist or 800-226-5228.

## Summary of your accounts

| ACCOUNT NAME | ACCOUNT NUMBER | BALANCE($) | DETAILS ON |
|---|---|---|---|
| BASIC PUBLIC FUND CHECKING | 00001: | 349,313.33 | page 1 |
| BASIC PUBLIC FUND CHECKING | 00002[illegible] | 21,665.99 | page 2 |
| BASIC PUBLIC FUND CHECKING | 000[illegible] | 8,963.53 | page 2 |
| [illegible]l checking and money market savings accounts | | $379,942.85 | |

## Checking and money market savings accounts

▪ BASIC PUBLIC FUND CHECKING 00

**Account summary**

| | |
|---|---|
| Your previous balance as of 01/31/2020 | $220,170.38 |
| Checks | - 28,012.05 |
| Other withdrawals, debits and service charges | - 0.00 |
| Deposits, credits and interest | + 157,155.00 |
| Your new balance as of 02/28/2020 | = $349,313.33 |

**Checks**

| DATE | CHECK # | AMOUNT($) | DATE | CHECK # | AMOUNT($) | DATE | CHECK # | AMOUNT($) |
|---|---|---|---|---|---|---|---|---|
| 02/03 | 2291 | 435.00 | 02/05 | *2294 | 22,597.70 | 02/28 | 2298 | 4,432.50 |
| 02/06 | 2292 | 81.85 | 02/27 | *2297 | 465.00 | | | |

* indicates a skip in sequential check numbers above this item

Total checks = $28,012.05

**Deposits, credits and interest**

| DATE | DESCRIPTION | AMOUNT($) |
|---|---|---|
| 02/03 | DEPOSIT | 23,010.00 |
| 02/13 | VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81318239 | 71,700.00 |
| 02/20 | DEPOSIT | 3,875.00 |
| [illegible]20 | DEPOSIT | 58,570.00 |
| [illegible]al deposits, credits and interest | | = $157,155.00 |

## ▪ BASIC PUBLIC FUND CHECKING 000(

**Account summary**

| | |
|---|---|
| Your previous balance as of 01/31/2020 | $24,760.15 |
| [illegible]cks | - 2,930.37 |
| [illegible]er withdrawals, debits and service charges | - 163.79 |
| Deposits, credits and interest | + 0.00 |
| Your new balance as of 02/28/2020 | = $21,665.99 |

**Checks**

| DATE | CHECK # | AMOUNT($) | DATE | CHECK # | AMOUNT($) | DATE | CHECK # | AMOUNT($) |
|---|---|---|---|---|---|---|---|---|
| 02/05 | 1488 | 48.00 | 02/03 | 1490 | 673.75 | 02/27 | * 1493 | 737.50 |
| 02/06 | 1489 | 81.84 | 02/28 | 1491 | 359.38 | 02/25 | * 1496 | 1,029.90 |

* indicates a skip in sequential check numbers above this item

Total checks = $2,930.37

**Other withdrawals, debits and service charges**

| DATE | DESCRIPTION | AMOUNT($) |
|---|---|---|
| 02/12 | CHECK CHRG HARLAND CLARKE CARROLL-GRAYSON-GALAX | 163.79 |
| Total other withdrawals, debits and service charges | | = $163.79 |

## ▪ BASIC PUBLIC FUND CHECKING 00[illegible]

**Account summary**

| | |
|---|---|
| Your previous balance as of 01/31/2020 | $8,963.53 |
| Checks | - 0.00 |
| Other withdrawals, debits and service charges | - 0.00 |
| Deposits, credits and interest | + 0.00 |
| Your new balance as of 02/28/2020 | = $8,963.53 |

# BLUE RIDGE CROSSROADS EDA
## Account Reconciliation
## As of Feb 29, 2020
## 1020 - MONEY MARKET - GNB
## Bank Statement Date: February 29, 2020

Filter Criteria includes: Report is printed in Detail Format.

| | | |
|---|---|---|
| Beginning GL Balance | | 327,698.25 |
| Add: Cash Receipts | | |
| Less: Cash Disbursements | | (10.02) |
| Add (Less) Other | | 41.75 |
| Ending GL Balance | | 327,729.98 |
| Ending Bank Balance | | 327,729.98 |
| Add back deposits in transit | | |
| Total deposits in transit | | |
| (Less) outstanding checks | | |
| Total outstanding checks | | |
| Add (Less) Other | | |
| Total other | | |
| Unreconciled difference | | 0.00 |
| Ending GL Balance | | 327,729.98 |

**Skyline**
National Bank
PO Box 186
Independence, Virginia 24348
www.skylinenationalbank.com

| | |
|---|---|
| Account Number | XXXXXXXXXXX1161 |
| Statement Date | 02/10/2020 |
| Enclosures | 0 |
| Page | 1 of 1 |


*AUTO**SCH 5-DIGIT 24333 P:1465 / T:6 / S:

CARROLL GRAYSON GALAX REGIONAL
DBA BLUE RIDGE CROSSROADS EDA
1117 E STUART DR
GALAX VA 24333-2656

## MMDA BUSINESS ACCOUNT XXXXXXXXXXX1161

| DESCRIPTION | DEBITS | CREDITS | DATE | BALANCE |
|---|---|---|---|---|
| BALANCE LAST STATEMENT ..... | | | 01/10/20 | 327,698.25 |
| INTEREST | | 41.75 | 02/10/20 | 327,740.00 |
| FEDERAL WITHHOLDING | 10.02 | | 02/10/20 | 327,729.98 |
| BALANCE THIS STATEMENT ..... | | | 02/10/20 | 327,729.98 |

| | | |
|---|---|---|
| TOTAL CREDITS | (1) | 41.75 |
| TOTAL DEBITS | (1) | 10.02 |

### INTEREST

| | | | |
|---|---|---|---|
| AVERAGE LEDGER BALANCE: | 327,698.25 | INTEREST EARNED: | 41.75 |
| INTEREST PAID THIS PERIOD: | 41.75 | DAYS IN PERIOD: | 31 |
| INTEREST PAID 2020: | 83.49 | ANNUAL PERCENTAGE YIELD EARNED: | .15% |
| FEDERAL WITHHOLDING 2020: | 10.02 | | |
| INTEREST PAID 2019: | 491.11 | | |

### ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

| | TOTAL FOR THIS PERIOD | TOTAL YEAR TO DATE |
|---|---|---|
| TOTAL OVERDRAFT FEES: | $.00 | $.00 |
| TOTAL RETURNED ITEM FEES: | $.00 | $.00 |

RECEIVED

*It's more than just a name...*

S K Y L I N E

Smart · Kind · Young-at-Heart · Local · Inspired · Nonconforming · Energetic

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

CROSSROADS SBDC
BALANCE SHEET
FEBRUARY 29, 2020

ASSETS

| | | | |
|---|---|---|---|
| CURRENT ASSETS | | | |
| REGULAR CHECKING ACCOUNT | $ 8,004.12 | | |
| CHECKING ACCOUNT SPECIAL | 8,963.53 | | |
| TOTAL CURRENT ASSETS | | | 16,967.65 |
| PROPERTY AND EQUIPMENT | | | |
| FURNITURE & FIXTURES | 4,642.43 | | |
| OFFICE EQUIPMENT | 9,997.48 | | |
| ACCUMULATED DEPRECIATION | (14,091.61) | | |
| TOTAL PROPERTY AND EQUIPMENT | | | 548.30 |
| OTHER ASSETS | | | |
| DEF OUTFLOWS PENSION | 12,028.00 | | |
| DEFERRED OUTLFOW-OPEB | 408.00 | | |
| TOTAL OTHER ASSETS | | | 12,436.00 |
| TOTAL ASSETS | | $ | 29,951.95 |

LIABILITIES AND CAPITAL

| | | | |
|---|---|---|---|
| CURRENT LIABILITIES | | | |
| DEFERRED INFLOWS PENSION | $ 8,572.00 | | |
| DEFERRED INFLOW-OPEB | 795.00 | | |
| ACCRUED LEAVE | 7,518.00 | | |
| TOTAL CURRENT LIABILITIES | | | 16,885.00 |
| LONG-TERM LIABILITIES | | | |
| NET PENSION LIABILITY | 57,885.00 | | |
| NET OPEB LIABILITY | 6,158.00 | | |
| TOTAL LONG-TERM LIABILITIES | | | 64,043.00 |
| TOTAL LIABILITIES | | | 80,928.00 |
| CAPITAL | | | |
| FUND BALANCE | (67,153.08) | | |
| NET INCOME | 16,177.03 | | |
| TOTAL CAPITAL | | | (50,976.05) |
| TOTAL LIABILITIES & CAPITAL | | $ | 29,951.95 |

UNAUDITED - FOR MANAGEMENT PURPOSES ONLY

# CROSSROADS SBDC
## INCOME STATEMENT
## FOR THE EIGHT MONTHS ENDING FEBRUARY 29, 2020

| | Current Month | | Year to Date | |
|---|---|---|---|---|
| REVENUES | | | | |
| SOLID WASTE AUTH SUPPORT | $ 0.00 | 0.00 | $ 70,875.00 | 64.96 |
| VA SBDC GRANTS | 0.00 | 0.00 | 38,232.07 | 35.04 |
| TOTAL REVENUES | 0.00 | 0.00 | 109,107.07 | 100.00 |
| COST OF SALES | | | | |
| TOTAL COST OF SALES | 0.00 | 0.00 | 0.00 | 0.00 |
| GROSS PROFIT | 0.00 | 0.00 | 109,107.07 | 100.00 |
| EXPENSES | | | | |
| SALARIES & WAGES | 9,043.26 | 0.00 | 48,447.28 | 44.40 |
| PAYROLL TAXES | 576.54 | 0.00 | 3,131.86 | 2.87 |
| EMPLOYEE RETIREMENT | 987.51 | 0.00 | 4,937.55 | 4.53 |
| HEALTH INSURANCE | 2,781.00 | 0.00 | 13,918.17 | 12.76 |
| WORKERS COMPENSATION | 15.14 | 0.00 | 54.42 | 0.05 |
| VRS INSURANCE | 128.34 | 0.00 | 641.70 | 0.59 |
| CONTRACT LABOR | 0.00 | 0.00 | 1,399.00 | 1.28 |
| PROFESSIONAL FEES | 737.50 | 0.00 | 4,500.00 | 4.12 |
| ADVERTISING/MARKETING | 0.00 | 0.00 | 1,717.25 | 1.57 |
| DUES AND PROFESSIONAL MEMBE | 0.00 | 0.00 | 159.95 | 0.15 |
| COMPUTER/WEBSITE MAINT | 300.00 | 0.00 | 1,848.00 | 1.69 |
| COPYING | 0.00 | 0.00 | 556.40 | 0.51 |
| POSTAGE & FREIGHT EXPENSE | 0.00 | 0.00 | 55.00 | 0.05 |
| TELECOMMUNICATIONS | 48.24 | 0.00 | 947.38 | 0.87 |
| OFFICE SUPPLIES | 163.79 | 0.00 | 2,116.08 | 1.94 |
| OFFICE RENTAL | 0.00 | 0.00 | 4,000.00 | 3.67 |
| TRAVEL EXPENSES | 509.68 | 0.00 | 1,842.19 | 1.69 |
| MILEAGE AND FUEL EXPENSE | 579.60 | 0.00 | 2,233.47 | 2.05 |
| MISC | 0.00 | 0.00 | 26.74 | 0.02 |
| DEPRECIATION EXPENSE | 49.70 | 0.00 | 397.60 | 0.36 |
| TOTAL EXPENSES | 15,920.30 | 0.00 | 92,930.04 | 85.17 |
| NET INCOME | $ (15,920.30) | 0.00 | $ 16,177.03 | 14.83 |

# CROSSROADS SBDC
## General Ledger Trial Balance
## As of Feb 29, 2020

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

| Account ID | Account Description | Debit Amt | Credit Amt |
|---|---|---|---|
| 1010 | REGULAR CHECKING AC | 8,004.12 | |
| 1020 | CHECKING ACCOUNT SP | 8,963.53 | |
| 1525 | FURNITURE & FIXTURES | 4,642.43 | |
| 1530 | OFFICE EQUIPMENT | 9,997.48 | |
| 1700 | ACCUMULATED DEPRECI | | 14,091.61 |
| 1801 | DEF OUTFLOWS PENSIO | 12,028.00 | |
| 1803 | DEFERRED OUTLFOW-O | 408.00 | |
| 2801 | DEFERRED INFLOWS PE | | 8,572.00 |
| 28011 | DEFERRED INFLOW-OPE | | 795.00 |
| 2802 | ACCRUED LEAVE | | 7,518.00 |
| 2810 | NET PENSION LIABILITY | | 57,885.00 |
| 2811 | NET OPEB LIABILITY | | 6,158.00 |
| 3900 | FUND BALANCE | 67,153.08 | |
| 4070 | SOLID WASTE AUTH SUP | | 70,875.00 |
| 4210 | VA SBDC GRANTS | | 38,232.07 |
| 6000 | SALARIES & WAGES | 48,447.28 | |
| 6001 | PAYROLL TAXES | 3,131.86 | |
| 6002 | EMPLOYEE RETIREMENT | 4,937.55 | |
| 6003 | HEALTH INSURANCE | 13,918.17 | |
| 6004 | WORKERS COMPENSATI | 54.42 | |
| 6005 | VRS INSURANCE | 641.70 | |
| 6030 | CONTRACT LABOR | 1,399.00 | |
| 6031 | PROFESSIONAL FEES | 4,500.00 | |
| 6040 | ADVERTISING/MARKETIN | 1,717.25 | |
| 6041 | DUES AND PROFESSION | 159.95 | |
| 6067 | COMPUTER/WEBSITE MA | 1,848.00 | |
| 6068 | COPYING | 556.40 | |
| 6070 | POSTAGE & FREIGHT EX | 55.00 | |
| 6071 | TELECOMMUNICATIONS | 947.38 | |
| 6072 | OFFICE SUPPLIES | 2,116.08 | |
| 6073 | OFFICE RENTAL | 4,000.00 | |
| 6100 | TRAVEL EXPENSES | 1,842.19 | |
| 6101 | MILEAGE and FUEL EXPE | 2,233.47 | |
| 6250 | MISC | 26.74 | |
| 6800 | DEPRECIATION EXPENS | 397.60 | |
| | **Total:** | **204,126.68** | **204,126.68** |

# CROSSROADS SBDC
## Account Reconciliation
## As of Feb 29, 2020
## 1010 - REGULAR CHECKING ACCOUNT
## Bank Statement Date: February 29, 2020

Filter Criteria includes: Report is printed in Detail Format.

| | | | | |
|---|---|---|---|---|
| Beginning GL Balance | | | | 23,956.56 |
| Add: Cash Receipts | | | | |
| Less: Cash Disbursements | | | | (15,952.44) |
| Add (Less) Other | | | | |
| Ending GL Balance | | | | 8,004.12 |
| Ending Bank Balance | | | | 21,665.99 |
| Add back deposits in transit | | | | |
| Total deposits in transit | | | | |
| (Less) outstanding checks | | | | |
| | Feb 20, 2020 | 1492 | (48.24) | |
| | Feb 20, 2020 | 1494 | (81.84) | |
| | Feb 20, 2020 | 1495 | (13,531.79) | |
| Total outstanding checks | | | | (13,661.87) |
| Add (Less) Other | | | | |
| Total other | | | | |
| Unreconciled difference | | | | 0.00 |
| Ending GL Balance | | | | 8,004.12 |

# CROSSROADS SBDC
## Account Reconciliation
## As of Feb 29, 2020
## 1020 - CHECKING ACCOUNT SPECIAL
## Bank Statement Date: February 29, 2020

Filter Criteria Includes: Report is printed in Detail Format.

| | | |
|---|---|---|
| Beginning GL Balance | | 8,963.53 |
| Add: Cash Receipts | | |
| Less: Cash Disbursements | | |
| Add (Less) Other | | |
| Ending GL Balance | | 8,963.53 |
| Ending Bank Balance | | 8,963.53 |
| Add back deposits in transit | | |
| Total deposits in transit | | |
| (Less) outstanding checks | | |
| Total outstanding checks | | |
| Add (Less) Other | | |
| Total other | | |
| Unreconciled difference | | 0.00 |
| Ending GL Balance | | 8,963.53 |

399-03-01-00 00801 0 C 001 30 50 004
BLUE RIDGE CROSSROADS ECONOMIC DEV AGCY
1117 E STUART DR STE 178
GALAX VA 24333-2656

# Your consolidated statement

For 02/28/2020

## Contact us

BBT.com

(800) BANK-BBT or (800) 226-5228

BB&T and SunTrust have merged to become Truist. Until our separate operating systems are fully integrated, we'll continue to use the BB&T name. For now, keep banking as you always have. Find details about BB&T now Truist, your account(s), and the Truist Disclosure at any BB&T financial center, BBT.com/Truist or 800-226-5228.

## Summary of your accounts

| ACCOUNT NAME | ACCOUNT NUMBER | BALANCE($) | DETAILS ON |
|---|---|---|---|
| BASIC PUBLIC FUND CHECKING | 0000 | 349,313.33 | page 1 |
| BASIC PUBLIC FUND CHECKING | 000 | 21,665.99 | page 2 |
| BASIC PUBLIC FUND CHECKING | 000 | 8,963.53 | page 2 |
| [illegible]l checking and money market savings accounts | | $379,942.85 | |

## Checking and money market savings accounts

▪ BASIC PUBLIC FUND CHECKING 000C

**Account summary**

| | |
|---|---|
| Your previous balance as of 01/31/2020 | $220,170.38 |
| Checks | - 28,012.05 |
| Other withdrawals, debits and service charges | - 0.00 |
| Deposits, credits and interest | + 157,155.00 |
| Your new balance as of 02/28/2020 | = $349,313.33 |

**Checks**

| DATE | CHECK # | AMOUNT(S) | DATE | CHECK # | AMOUNT(S) | DATE | CHECK # | AMOUNT(S) |
|---|---|---|---|---|---|---|---|---|
| 02/03 | 2291 | 435.00 | 02/05 | *2294 | 22,597.70 | 02/28 | 2298 | 4,432.50 |
| 02/06 | 2292 | 81.85 | 02/27 | *2297 | 465.00 | | | |

* indicates a skip in sequential check numbers above this item

Total checks = $28,012.05

**Deposits, credits and interest**

| DATE | DESCRIPTION | AMOUNT(S) |
|---|---|---|
| 02/03 | DEPOSIT | 23,010.00 |
| 02/13 | VENDORPAYM COVA Carroll-Grayson-Galax CUSTOMER ID 81318239 | 71,700.00 |
| 02/20 | DEPOSIT | 3,875.00 |
| [illegible]20 | DEPOSIT | 58,570.00 |
| [illegible]al deposits, credits and interest | | = $157,155.00 |

## ▪ BASIC PUBLIC FUND CHECKING 0000.

**Account summary**

| | |
|---|---|
| Your previous balance as of 01/31/2020 | $24,760.15 |
| Checks | - 2,930.37 |
| Other withdrawals, debits and service charges | - 163.79 |
| Deposits, credits and interest | + 0.00 |
| Your new balance as of 02/28/2020 | = $21,665.99 |

**Checks**

| DATE | CHECK # | AMOUNT($) | DATE | CHECK # | AMOUNT($) | DATE | CHECK # | AMOUNT($) |
|---|---|---|---|---|---|---|---|---|
| 02/05 | 1488 | 48.00 | 02/03 | 1490 | 673.75 | 02/27 | *1493 | 737.50 |
| 02/06 | 1489 | 81.84 | 02/28 | 1491 | 359.38 | 02/25 | *1496 | 1,029.90 |
| | | | | | | Total checks | | = $2,930.37 |

* Indicates a skip in sequential check numbers above this item

**Other withdrawals, debits and service charges**

| DATE | DESCRIPTION | AMOUNT($) |
|---|---|---|
| 02/12 | CHECK CHRG HARLAND CLARKE CARROLL-GRAYSON-GALAX | 163.79 |
| Total other withdrawals, debits and service charges | | = $163.79 |

## ▪ BASIC PUBLIC FUND CHECKING 0000

**Account summary**

| | |
|---|---|
| Your previous balance as of 01/31/2020 | $8,963.53 |
| Checks | - 0.00 |
| Other withdrawals, debits and service charges | - 0.00 |
| Deposits, credits and interest | + 0.00 |
| Your new balance as of 02/28/2020 | = $8,963.53 |

**BLUE**RIDGE**CROSSROADS**
economic development authority

VIRGINIA SBDC
BLUE RIDGE CROSSROADS

Carroll – Galax – Grayson VIRGINIA

**SBDC Director Report: 3/19/20**

**VA State Office SBDC Updates (Funding)**

Calendar Year 2020 Budget & Contract Update:

George Mason University received the Notice of Award from SBA this week. We are waiting on the sub-award contract from GMU Office of Sponsored Programs. Once received it will need to be signed and returned to GMU. We can start submitting 2020 invoices for reimbursement at that time.

**ACTIONS NEEDED:**

1) Authorize Chairman CM Mitchell to sign and execute the contract when received.

**Blue Ridge Crossroads SBDC Updates**

**SBDC Public Appearances, Significant Meetings, Event Attendance, Trainings:**
3/10/2020 – Stephanie Norris with VDH, Home Economist
3/12/2020 – Friends of SWVA Board Meeting

**SBDC Projects**

**Website:** Continue to develop content. Designer has layout designed and working on entering content. Meeting set for first week in April to review status.

**Training:** All upcoming in-person training sessions are cancelled and will be rescheduled. Webinars are available to clients on a variety of subjects. That information is being disseminated through email and social media.
**INFO ABOUT EIDL FUNDS: March 25 @ 8:30am via ZOOM**
**TARGET AUDIENCE is BANKERS**

**COVID-19 Response:** Please see attached sheet for what SBDC has been doing to help businesses during the COVID-19 pandemic. This will be a continuing effort since the economic impact will be ongoing.

**Professional Development & Trainings:**

None scheduled at this time. In person trainings are cancelled.

**Client Interaction Update**

| Jan 1, 2019 – Dec 31, 2019 | Actual | SWVA SBDCs Goal | BRC SBDC Goal | Percentage of local goal |
|---|---|---|---|---|
| Total Clients Served | 133 | 440 | 110 | 121% |
| Long term clients (5+ hours) | 36 | 83 | 21 | 171% |
| Total Counseling Hours | 527.32 | | | |
| Total Counseling Sessions | 741 | | | |
| Accounting Referrals | 19 | | | |
| Accounting Counseling | 19 | | | |
| Legal Referrals | 2 | | | |
| Legal Counseling | 2 | | | |
| Existing Business Funded/Capital | 14 | | | |
| Start-up Businesses Capital *(funding in place before seeing SBDC)* | 3 | | | |
| Purchase of Existing Business | 2 | | | |
| Total Capital Formation | $1,282,500 | $9,350,000 | $2,337,500 | 55.76% |
| New Business Starts (SBDC) | 4 | 70 | 20 | 20% |
| Jobs Created | 64 | | 58 | 110% |
| Jobs Retained | 83 | | 70 | 119% |
| Ribbon Cutting Events | 8 | | | |
| Number of Events | 8 | | | |
| Event Attendees | 165 | | | |

| Jan 1, 2020 – February 28, 2020 | Actual | SWVA SBDCs Goal | BRC SBDC Goal | Percentage of local goal |
|---|---|---|---|---|
| Total Clients Served | 36 | 440 | 110 | 32.7% |
| Long term clients (5+ hours) | 3 | 83 | 21 | 14% |
| Total Counseling Hours | 75 | | 765 | 9.8% |
| Total Counseling Sessions | 136 | | | |
| Accounting Referrals | 5 | | | |
| Accounting Counseling | 4 | | | |
| Legal Referrals | 0 | | | |
| Legal Counseling | 0 | | | |
| LLC | 4 | | | |
| EIN | 3 | | | |
| Incorporation / 1023 | 1 | | | |
| Business Start records | 6 | | | |
| | | | | |
| Existing Business Funded/Capital | | | | |
| Start-up Businesses Funded | | | | |
| Purchase of Existing Business | | | | |
| Total Capital Formation | | $9,350,000 | $2,337,500 | 0% |
| Business Starts | | | 20 | |
| Jobs Created | | | 58 | |
| Jobs Retained | | | 70 | |
| Ribbon Cutting Events | | | | |
| Number of Events | 1 | | | |
| Event Attendees | 1 | | | |

**BLUE**RIDGE**CROSSROADS**
economic development authority

VIRGINIA SBDC
BLUE RIDGE CROSSROADS

Carroll – Galax – Grayson VIRGINIA

**Upcoming Client Training / Events / Seminars**

| | |
|---|---|
| April 14th | Marketing Overview – POSTPONED |
| April 18th | QuickBooks - POSTPONED |
| May 6th | Grow with Google: National Small Business Week Livestream |
| July 22nd | Digital Skills Summer School |
| October 14th | Annual Holiday Livestream |

Other topics:
- Sustainability Planning
- Google Places

**Community Involvement & Partner Updates**
- None

**BRCEDA**
- Virginia Enterprise Zone Update
    - Applications are due to DHCD April 1st, 2020

**Boards & Committees**

Galax City Career and Technical Education Advisory Board – No update

New River/Mount Rogers Workforce Investment Board / Business Solutions Unit –
- March 19th – Crossroads Career Fair - POSTPONED

MySWVA Opportunity – The 2020 Economic Forum at UVA-Wise: May 20, 2020

Friends of SWVA Marketing Advisory Board –
- Spring Break Blitz 2020 – POSTPONED
- April 1, 2020 – 1pm - Partnership Marketing Update. (Unsure if this will happen via telephone or not.)

**BLUE**RIDGE**CROSSROADS**
economic development authority


Carroll – Galax – Grayson VIRGINIA

# SBDC Response to Coronavirus pandemic affecting businesses.

**Wednesday, March 11**

- Complete survey for telework options if it becomes necessary.

**Friday, March 13**

- Received license to utilize ZOOM for conferencing capabilities.
- President Trump issued national emergency allowing opportunity for SBA Economic Injury Disaster Loans. (Governor will need to request before businesses can apply.)

**Monday, March 16**

- Two Constant Contact emails to clients
    1) Coronavirus update for small businesses. General list of tips of how to respond to employee absenteeism and supply chains. Basic information about SBA Economic Injury Disaster Loans.
    2) Staying Engaged with customers. (Tips on how to keep in touch with customers.)
- Social Media – Facebook Posts on BRCSBDC and Crossroads Institute
    1) Update on Coronavirus assistance for your business, (CC #1)
    2) Stay Connected to Customers (CC #2)
    3) Event made for webinar held by VTC. *Dealing with Coronavirus in Tourism Industry.*
- Social Media – Facebook Posts on personal page and Twin Counties Grow Together page.
    1) Reminder to support local businesses.

**Tuesday, March 17**

- Schedule Constant Contact Survey and Facebook post to go out Friday, March 20th
    *1)* SBSD survey of how COVID-19 is affecting business sales. *This can help when Governor requests disaster relief funds.*
- Zoom training. We are able to provide ZOOM conferencing capabilities for meetings.
- Received notice from SBA that once the Governor issues an economic injury declaration that disaster assistance loans will be available statewide. Typically loans are only available in counties where disaster assistance declarations have been made.

**Wednesday, March 18**

- Participated in conference calls or webinars to address a variety of topics.
  - Presented by Destination Development Association in partnership with Virginia Tourism Corporation: *Dealing with Coronavirus in Tourism Industry.*
  - SBA Partner Conference Call: Status of Economic Injury Disaster Loans available for business. Also discussed the application process.
  - Virginia SBDC Network Update.
    - www.virginiasbdc.org has put a banner on front page that will direct people to various resources, including webinars.
- Governor Northam requested SBA implement EIDL for all counties and cities in Commonwealth.

**Thursday, March 19**

- Scheduled a Zoom informational meeting for bankers/lenders in our area. The event will be about 30-45 minutes and cover information about the Economic Injury Disaster Loans available to businesses and non-profits through SBA. Email invitation going out to all local lenders.
- Bumped up the date to send Constant Contact email / survey from Virginia Small Business & Supplier Diversity. Decided to send today instead of tomorrow.
- Email to Virginia legislators representing our area that we are here to assist small businesses.
- Moved all upcoming meetings to telephone and video chat calls.

**Upcoming Items / Other**

- **Wednesday, March 25th at 8:30am: Webinar to share information with lenders/bankers about Economic Injury Disaster Loans.**
- Webinar's available for small businesses on a variety of topics through https://www.virginiasbdc.org/covid-19/
- Press Release regarding webinars and loan assistance. – In progress.
- Video to let businesses know what resources are available to them. Will post on social media sites. – In progress.
- Weekly check in with GMU for assistance in all areas of continued operations.

## Dan Campbell

**From:** Cellell Dalton <cellell.dalton@carrollcountyva.gov>
**Sent:** Tuesday, January 21, 2020 1:32 PM
**To:** Dan Campbell
**Cc:** Cellell Dalton
**Subject:** RE: Project Frame

Yes based off the submitted info which we will assume are peak based off the wastewater requirements. A litre per second is about a quarter of a gallon and in my world about 109 gallons per minute, which equates to about 157,000 gpd which will max out the current capacity, but info does not specify pressure requirement.

**From:** Dan Campbell <director@brceda.org>
**Sent:** Tuesday, January 21, 2020 11:32 AM
**To:** Cellell Dalton <cellell.dalton@carrollcountyva.gov>
**Cc:** 'Keith Barker' <kbarker@galaxva.com>; 'William L. Shepley' <wshepley@graysoncountyva.gov>; CM Mitchell <cmitchell@galaxva.com>
**Subject:** FW: Project Frame

Good morning Cellell,

Can you review Josh's information below and let me know if Carroll County services can satisfy the water requirements listed below?

Also, if you have updated information from ANG that might be helpful please let me know.

Thanks for reviewing and following up.

Sincerely,

**Dan Campbell**
**Interim Director**
**Blue Ridge Crossroads Economic Development Authority**
**1117 East Stuart Drive**
**Galax, Virginia 24333**

**276-601-7727 office**
**276-233-1313 cellular**
director@brceda.org

www.wildwoodva.com

**From:** Josh Lewis <jlewis@viaalliance.org>
**Sent:** Monday, January 20, 2020 10:48 AM
**To:** Bill Shepley <wshepley@graysoncountyva.gov>; Cellell Dalton <cellell.dalton@carrollcountyva.gov>; Eric Workman <eworkman@bland.org>; Keith Barker <kbarker@galaxva.com>; Linda Osborne <losborne@graysoncountyva.gov>; Mitch Smith <msmith@graysoncountyva.gov>; Stephan Bear <sdbear@wytheco.org>; 'Kendra Hayden' <khayden@smythcounty.org>; 'Lisa Richardson' <lrichardson@smythcounty.org>

## Dan Campbell

**From:** Cellell Dalton <cellell.dalton@carrollcountyva.gov>
**Sent:** Tuesday, March 17, 2020 12:15 PM
**To:** Dan Campbell
**Subject:** RE: Wildwood
**Attachments:** July8 2019 Ratesrcd.pdf

According to the CCPSA they have the following as of 3-17-20

Wastewater 400,000 gpd
Water 250,000 gpd -

See attached for rates

**From:** Dan Campbell <director@brceda.org>
**Sent:** Tuesday, March 17, 2020 11:21 AM
**To:** Cellell Dalton <cellell.dalton@carrollcountyva.gov>
**Cc:** 'Keith Barker' <kbarker@galaxva.com>
**Subject:** Wildwood

Cellell,

Can you confirm availability of water and wastewater at Wildwood and also confirm rates?

WATER: 250,000 to 500,000 gpd at 75 psi

WASTEWATER: 150,000 – 350,000 gpd

This information is needed in order to respond to a current RFI.

Thanks,

**Dan Campbell**
**Interim Director**
**Blue Ridge Crossroads Economic Development Authority**
**1117 East Stuart Drive**
**Galax, Virginia 24333**

**276-601-7727 office**
**276-233-1313 cellular**
director@brceda.org

www.wildwoodva.com

## Dan Campbell

**From:** Cellell Dalton <cellell.dalton@carrollcountyva.gov>
**Sent:** Tuesday, March 17, 2020 3:50 PM
**To:** Dan Campbell
**Cc:** Cellell Dalton
**Subject:** RE: Wildwood

Dan, A follow up on the rates for water and sewer- The CCPSA is in the process of doing a rate study and the preliminary info indicates the rates for water and sewer will be going significantly upward and the CCPSA adopting a change in capacity fee and connections fees. Also, the CCPSA has no records of agreeing to a reduction in water and sewer rates as described in the Enterprise Zone incentives, even though you have a letter from the Executive Director. In fact, using the rates shown the CCPSA would actually be charging less than what Galax currently charges to accept the wastewater, which does not include the O/M cost such as electricity for pumping, labor, etc.
The industrial and commercial capacity fee will probably end up as an equivalent dwelling unit conversion ( VDH guidelines) multiplied by the residential capacity fee.
The industrial connection fee will be based on actual cost.

**From:** Cellell Dalton
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**To:** Dan Campbell <director@brceda.org>
**Subject:** RE: Wildwood

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WATER: 250,000 to 500,000 gpd at 75 psi

WASTEWATER: 150,000 – 350,000 gpd

This information is needed in order to respond to a current RFI.

Thanks,

Dan Campbell

## Carroll County Local Incentives *Qualified* * Businesses in the Enterprise Zone

The Carroll County Enterprise Zone Designated Area offers these incentives:

### Water and Sewer Rate Credits

| Number of New Jobs | Credits |
|---|---|
| 25 or more | 50% - Year 1 |
| | 25% - Years 2 & 3 |
| | 10% - Years 4 & 5 |
| 10-24 | 40% - Year 1 |
| | 20% - Years 2 & 3 |
| | 10% - Years 4 & 5 |
| 1 - 9 | 20% - Year 1 |
| | 10% - Year 2 & 3 |
| | 5% - Years 4 & 5 |

### Building Permit & Zoning Fee Waivers

Carroll County will waive the required building permit and zone fees for new or expanding commercial or industrial developments locating in the Enterprise Zone.

Eligibility: Any new or expanding business or industry located within an Enterprise Zone.

*All local incentives are in addition to enterprise zone incentives offered by the state of Virginia and must meet Virginia State qualifications for an enterprise zone.

# Carroll County Public Service Authority
# Rates and Fees
# September 12, 2016
# (Subject to change per Authority approval)

## Water Rates

| | |
|---|---|
| **Residential** | $28.00 min. 0-2000 gallons<br>All over 2,000 gallons $6.60 per 1,000 gallons |
| **Commercial** | $37.20 min. 0-4000 gallons<br>Next 6,000 gallons $6.60 per 1,000 gallons<br>Next 90,000 gallons $4.62 per 1,000 gallons<br>All over 100,000 gallons $4.05 per 1,000 gallons |
| **Industrial 11** | $64.84 min. 0-4000 gallons<br>Next 6,000 gallons $6.20 per 1,000 gallons<br>Next 90,000 gallons $5.30 per 1,000 gallons<br>All over 100,000 gallons $4.66 per 1,000 gallons |
| **Industrial 13** | $58.94 min. 0-2000 gallons<br>All over 2,000 gallons $6.20 per 1,000 gallons |
| **Non-User Water** | $28.00 monthly |
| **Bulk Sales** | $100.00 first 1,000 gallons<br>All over 1,000 gallons $12.00 per 1,000 gallons |

# Carroll County Public Service Authority
# Rates and Fees
# September 12, 2016
# (Subject to change per Authority approval)

## SEWER RATES

| | |
|---|---|
| **Residential** | $25.00 min. 0-2000 gallons<br>All over 2,000 gallons $8.00 per 1,000 gallons |
| **Commercial** | $35.00 min. 0-2000 gallons<br>All over 2,000 gallons $8.50 per 1,000 gallons |
| **Industrial 11** | $101.01 min.0-2000 gallons<br>All over 2,000 gallons $7.12 per 1,000 gallons |
| **Industrial 13** | $61.50 min. 0-2000 gallons<br>All over 2,000 gallons $7.50 per 1,000 gallons |
| **Sewer/No Water** | $31.00 monthly |
| **Sewer Mandatory** | $25.00 monthly |

## Dan Campbell

**From:** Dan Campbell <director@brceda.org>
**Sent:** Tuesday, March 17, 2020 11:17 AM
**To:** 'Diogenes Herrera'; 'John Ebert'
**Cc:** 'Keith Barker'
**Subject:** Wildwood Commerce Park

**Importance:** High

Hello Dio and John,

Can you give me availability dates and cost for natural gas at Wildwood? The stated gas utility needs for the prospective company is 150,000 therms 15 psi.

As always, thanks for your assistance.

**Dan Campbell**
**Interim Director**
**Blue Ridge Crossroads Economic Development Authority**
**1117 East Stuart Drive**
**Galax, Virginia 24333**

**276-601-7727 office**
**276-233-1313 cellular**
director@brceda.org

www.wildwoodva.com

No Response

CARROLL COUNTY GOVERNMENTAL COMPLEX

TERESA ISOM - DIRECTOR

# DEPARTMENT OF SOCIAL SERVICES

April 3, 2020

## CARROLL COUNTY DEPARTMENT OF SOCIAL SERVICES EXPENDITURES

| | |
|---|---|
| Local Social Services Appropriation 2019-2020 | $618,757.00 |
| Less 2/24/20 Budget Reduction | (30,000.00) |
| Local Social Services Expenditures through 03/20 | (385,319.50) |
| LOCAL SOCIAL SERVICES BALANCE FY20 | $203,437.50 |

Teresa Isom, Director

605-8 PINE STREET • HILLSVILLE, VIRGINIA 24343-1404

(276) 730-3130 (276) 236-8008 FAX (276) 730-3135

CARROLL COUNTY CHILDREN'S SERVICES ACT
605-8 PINE STREET
HILLSVILLE, VA 24343

| | |
|---|---|
| Local CSA Appropriation for FY20 | $1,105,147.00 |
| Local CSA Expenditures through 03/20 | (701,956.79) |
| LOCAL CSA BALANCE FY20 | $ 403,190.21 |

Teresa Isom, Fiscal Agent

# CARROLL COUNTY EMERGENCY SERVICES

*FIRE CALLS RESPONSE SUMMARY*

## County-Wide Summary

| Month | Total Calls Dispatched | Structure Fires | Vehicle Fires | Brush Fires | MVC | Other |
|---|---|---|---|---|---|---|
| Jan-20 | 55 | 14 | 5 | 1 | 19 | 16 |
| Feb-20 | 43 | 9 | 0 | 5 | 14 | 15 |
| Mar-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Apr-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| May-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jun-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jul-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Aug-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sep-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Oct-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Nov-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dec-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| **2020 TOTAL** | **98** | **23** | **5** | **6** | **33** | **31** |

**Note:**
**CCFR responds on ALL calls with the volunteer fire departments to provide man-power support with air-pack qualified personnel, to be used at the discretion of the fire chief.**

## Cana Fire Department / Laurel Fork Fire Department

| Month | Cana Fire Department | | | | | | Laurel Fork Fire Department | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total Calls Dispatched | Structure Fires | Vehicle Fires | Brush Fires | MVC | Other | Total Calls Dispatched | Structure Fires | Vehicle Fires | Brush Fires | MVC | Other |
| Jan-20 | 27 | 4 | 1 | 1 | 9 | 12 | 2 | 0 | 0 | 0 | 2 | 0 |
| Feb-20 | 17 | 2 | 0 | 3 | 4 | 8 | 14 | 4 | 0 | 0 | 6 | 4 |
| Mar-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Apr-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| May-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jun-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jul-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Aug-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sep-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Oct-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Nov-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dec-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **2020 TOTAL** | **27** | **4** | **1** | **4** | **13** | **20** | **16** | **4** | **0** | **0** | **8** | **4** |

## Hillsville Fire Department

| Month | Total Calls Dispatched | Structure Fires | Vehicle Fires | Brush Fires | MVC | Other |
|---|---|---|---|---|---|---|
| Jan-20 | 26 | 10 | 4 | 0 | 8 | 4 |
| Feb-20 | 12 | 3 | 0 | 2 | 4 | 3 |
| Mar-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Apr-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| May-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jun-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Jul-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Aug-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sep-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Oct-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Nov-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dec-20 | 0 | 0 | 0 | 0 | 0 | 0 |
| **2020 TOTAL** | **38** | **13** | **4** | **2** | **12** | **7** |

Outside agencies also responded to the following number of fire calls within Carroll County:

Fries Fire Department 2
Galax Fire Department 12

# CARROLL COUNTY EMERGENCY SERVICES

*EMS CALLS RESPONSE SUMMARY*

## County-Wide Summary

| Month | GRAND TOTAL ANSWERED CALLS ALL AGENCIES | CCFR Total Dispatched | CCFR 911 | Inter- Facility Transports | Returns to SNF / Homes | Total of Volunteer Calls Dispatched | Total Volunteer Calls Unable to Respond | Total Answered with CCFR Assist | Total Answered without CCFR Assist | % Missed Calls by all Volunteers Combined |
|---|---|---|---|---|---|---|---|---|---|---|
| Jan-20 | 402 | 315 | 276 | 24 | 15 | 158 | 56 | 26 | 76 | 35% |
| Feb-20 | 401 | 335 | 278 | 33 | 24 | 139 | 66 | 18 | 55 | 47% |
| Mar-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Apr-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| May-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Jun-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Jul-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Aug-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Sep-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Oct-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Nov-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| Dec-20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0% |
| **2020 TOTAL** | **803** | **650** | **276** | **57** | **15** | **158** | **122** | **44** | **76** | **0%** |

## Laurel Rescue

| Month | Total Dispatched | Total Answered w/o Assistance | Total Answered w/ CCFR Assistance | Total Not Answered | % Answered Without Assistance | % Calls Answered With and Without Assistance |
|---|---|---|---|---|---|---|
| Jan-20 | 49 | 20 | 13 | 16 | 41% | 67% |
| Feb-20 | 30 | 9 | 14 | 7 | 30% | 77% |
| Mar-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Apr-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| May-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Jun-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Jul-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Aug-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Sep-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Oct-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Nov-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| Dec-20 | 0 | 0 | 0 | 0 | 0% | 0% |
| **2020 TOTAL** | **49** | **29** | **13** | **23** | **6%** | **13%** |

Outside agencies also responded to the following number of rescue calls within Carroll County:

Fries Fire & Rescue 4
Galax Grayson EMS 6

## Laurel Fork Rescue / Pipers Gap Rescue

| Month | Laurel Fork Rescue: Total Dispatched | Laurel Fork Rescue: Total Answered w/o Assistance | Laurel Fork Rescue: Total Answered w/ CCFR Assistance | Laurel Fork Rescue: Total Not Answered | Laurel Fork Rescue: % Answered Without Assistance | Laurel Fork Rescue: % Calls Answered With and Without Assistance | Pipers Gap Rescue: Total Dispatched | Pipers Gap Rescue: Total Answered w/o Assistance | Pipers Gap Rescue: Total Answered w/ CCFR Assistance | Pipers Gap Rescue: Total Not Answered | Pipers Gap Rescue: % Answered Without Assistance | Pipers Gap Rescue: % Calls Answered With and Without Assistance |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Jan-20 | 27 | 0 | 0 | 27 | 0% | 0% | 82 | 56 | 13 | 13 | 68% | 84% |
| Feb-20 | 41 | 1 | 0 | 40 | 0% | 0% | 68 | 45 | 4 | 19 | 66% | 72% |
| Mar-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Apr-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| May-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Jun-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Jul-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Aug-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Sep-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Oct-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Nov-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| Dec-20 | 0 | 0 | 0 | 0 | 0% | 0% | 0 | 0 | 0 | 0 | 0% | 0% |
| **2020 TOTAL** | **68** | **1** | **0** | **67** | **0%** | **0%** | **150** | **101** | **17** | **32** | **11%** | **13%** |